



May 16, 2018; 7:30 pm

Call in number 1-866-212-0875 passcode 5176157

AGENDA *Discussion Item

- I. **Call to Order & Introductions**
- II. **Approval of November annual meeting minutes (separate attachment)**
- III. **Reports**

Executive Committee

- Chair**—John King, report
- Treasurer**—Laura Shope, report attached
- Previous Chair** – Peter Guadagni, report*
- Secretary**—Leianne Crittenden, report attached
- Office Administrator**—Chris Ottati, report
- Schedule**—Steve Cutting, report
- Hospitality**—Marcia Benjamin, no report

Pool Meet Committee—John Morales, report

- Meet Operations**—Peter Guadagni, no report
- Officials**—Mike Abegg, no report

Open Water Committee—Phyllis Quinn, report

Communications and Technology—Bob Anderson, report

- Update**—Chris Ottati, report
- Website**—Caroline Lambert, no report

Clubs and Coaches—Stu and Mary Kahn, report

- Ad Hoc Committees**— Nancy Ridout, report
- Sally Guthrie, no report

Old Business— no report

New Business— no report

Club news— no report

Policy Updates

2018 MEETING DATES: all dates are tentative: June 20(cc), July 18, August 15(cc), September 26-30(convention), October 17(cc), November annual meeting – not set

Working Calendar for May: Elect/Register Convention Delegates and reserve accommodations; review USMS Rules/Legislation; Year-end PacMaster financial report to USMS; Form CT-2 Calif. Periodic Report; Form 990 FED; Form 199 Cal

Working Calendar for June: Adopt and forward USMS Rules & Legislation proposals; prepare bid packet for 2018 event calendar, distribute by mid-July; forward Coach of the Year (Kerry O'Brien Award) nomination to USMS.

Working Calendar for July: Distribute bid packet for 2018 events calendar; call for 2018 budget requests; call for proposals to change PacMasters by-laws.

May/ meeting reports – 05/16/2018

Officer and Committee Reports

Meeting policy: Please provide text to Chris, prior to the meeting, of any items on which you would like the Committee to vote. Re-established 1/18/2012.

Executive Committee

Chair—John King, report

USMS Award Nominations are due July 1. Nominations for several USMS awards are due July 1. If you have someone in mind, now is the time to start thinking about who that contributor might be. These awards include:

- Coach of the Year
- Dorothy Donnelly
- Open Water Service Award
- Krauser Communication Award
- Fitness Award

Convention Delegates – The list of delegate candidates is coming together. A sub-committee of Peter Guadagni, Lorena Simms, and John Morales will help in the selection of the final delegates to make our allotted count of 24, plus automatic delegates.

Rules and Legislation – any proposals bring them forward to discuss and approve as a LMSC, we would need to forward them to USMS in June.

Treasurer—Laura Shope, financial reports attached;

Past Chair – Peter Guadagni, report and request for action

Last year I chaired a subcommittee of the finance committee that was looking into the process by which USMS sets fees. A recommendation was to make the portion the bylaws (Section 5 of the rule book) that references fees be more specific. The USMS Board changed the proposal to remove all reference to fee setting from the bylaws. That proposal failed. I would like Pacific to propose the finance subcommittee's original recommendation. If Pacific decides to submit the proposal I will put it in the appropriate format.

This can be a controversial proposal, I suggest we limit discussion to no more than 10 minutes.

Legislative Proposal

Change to 508.2

508.2 Fees

Membership registration fees shall be established by the House of Delegates.

Rationale: The primary national USMS fees that existed at the time 508.2 was put in place were the membership fees. Over time many fees and charges have been established. Some are important and some not so much. All fees are set as part of the budgeting process and subject to approval by the House of Delegates. The goal of this proposal is to set membership fees apart from all other fees and charges; the setting of membership fees should be enshrined in the bylaws.

Secretary—Leianne Crittenden, report attached

Office Administrator—Chris Ottati, report

Registration: 9,498 members; 140 clubs; 432 self-identified coaches have registered for Pacific Masters as of 05/11/18. In 2017, we had 10,043 members; 152 clubs; 440 self-identified coaches have registered.

Top Ten: SCY Top Ten is due June 30.

Records: We are working on the automation and updating of Pacific Masters relay records. One record was submitted to USMS from the SCY Championship meet.

The new, automated records program found 30 new individual Pacific Masters records set at SCY Nationals! I still need to review them before verifying them.

Swim Events: Pool: Contract and fees have been paid for the LCM Keelhauler Time Trials.

2018 Delegate list: I have turned a preliminary list of interested delegates over to John King. We have more interest than slots.

Schedule—Steve Cutting, report

Event bids needing approval at the May 16, 2018 meeting:

Event Bid (type)	Bid Received Date	Host	Location	1 st Choice Dates	2 nd Choice Dates	Comment
Keller Cove Swim for Kids' Sake (OW)	4/17/2018	RPM	Miller/Knox Regional Shoreline, Richmond	Sat 9/22/2018	Sat 9/15/2018	Alan Liu Memorial SCM meet is Sun 9/23
Whiskeytown swims (OW)	5/2/2018	RAD	Whiskeytown Lake, Redding	Sun 9/9/2018	none	

I recommend approving the 1st choice date for both events.

Hospitality—Marcia Benjamin, no report

Pool Meet Committee—John Morales, no report

Meet Operations—Peter Guadagni, no report

Officials—Mike Abegg, no report

Open Water Committee—Phyllis Quinn, report

The Open Water season opens on Saturday May 19. See everyone at Spring Lake.

Communications and Technology—Bob Anderson, no report

Update—Chris Ottati, report

Since our April agenda was published two e-newsletters have been sent; April 18, and April 30. The newsletter was received by approximately 24,000 swimming enthusiasts at an open rate averaging 27%. Our Editor for the first Update was Linda Shoenberger and our Editors for the second were Peg Flynn/Linda Hepworth. Peg and Linda H. will edit the May 14 Update and Jeremy Cohen/Carol Nip will edit the May 28 Update. The Update is supervised by Bob Anderson, VP Communications and Technology.

Website—Caroline Lambert, no report

Clubs and Coaches—Stu and Mary Kahn, report

1. LMSC Communications Connection Review

Using a combination of data from the:

- 2016 LMSC club rosters in Constant Contact,
- the current 2018 club listing on the USMS website,
- responses from the February/March Survey Monkey and
- our personal outreach to clubs with 20 or more registered swimmers,

We have compiled an updated communication list representing nearly 90% of current LMSC clubs. By the June meeting, working with Chris O., all of the current data will be merged and uploaded into a new Club Listings file in Constant Contact.

2. The second in a series of stroke clinics will be offered in Davis on Saturday, June 30. The clinic will focus on basic backstroke and be directed to beginning and intermediate swimmers.

Ad Hoc Committees—

Nancy Ridout, Annual Celebration, report

After evaluating the facility options, we think St. Mary's Soda Center is the best. That facility is available November 4th but not the 11th. Therefore, the Annual Celebration is tentatively scheduled for Sunday, November 4th. We will use the pool at St. Mary's, which is near the Soda Center. The pool is 10 lanes wide so we plan to run a dryland program and the swimming workout concurrently for 50 minutes and then switch. We will also have the locker room and a large room for the dryland segment.

The Tech Talk will be a showing of the Open Water award winning film documentary "Kim Swims" with special emphasis on her 2015 Farallons to Golden Gate Bridge swim. Kim will be present

Sally Guthrie, Oceana Zone Chair, no report

Old Business—no report

New Business— no report

Club news— no report

Policy Updates

January

Review new Open Water rule about resting during race (Phyllis to canvass event directors)

February

Review the meet policy guidelines –Peter G says he is partly through this project, and will be able to share with us in the summer