



February 18, 2015; 7:00 by conference call

AGENDA *Discussion Item

- I. **CALL TO ORDER & INTRODUCTIONS** 7:00pm
- II. **APPROVAL OF January MEETING MINUTES** (separate attachment) 7:05pm
- III. **REPORTS**
 - CHAIRMAN—GUADAGNI**, report attached 7:10pm
 - REPORT OF THE TREASURER--PALMER**, reports attached* 7:20pm
 - SECRETARY--CRITTENDEN**, no report
 - ZONE CHAIR--MOORE**, no report
 - EXECUTIVE COMMITTEE**
 - REGISTRATION--O'BRIEN**, report attached 7:30pm
 - TOP TEN & RECORDS--O'BRIEN**, report attached*
 - HOSPITALITY—BENJAMIN**, report attached
 - VICE-CHAIRMAN ADMINISTRATION--CLEMMONS**, report attached
 - COMMUNICATIONS--MOORE/WEB SITE**, report attached
 - MARKETING/PUBLIC RELATIONS – BURNS**, no report
 - VICE-CHAIRMAN OPERATIONS--QUINN**, no report 7:40pm
 - OPEN WATER--QUINN**, no report
 - EQUIPMENT--HEATH**, no report
 - AT-LARGE--MORALES**, no report 7:50pm
 - SCHEDULING--MORALES**, report attached
 - MEET OPERATIONS--FASBENDER**, report attached*
 - OFFICIALS--KING**, no report
 - COACHES--KAHN**, no report
- IV. **OLD BUSINESS** 7:55pm
- V. **NEW BUSINESS** 8:00pm
- VI. **TEAM ANNOUNCEMENTS** 8:01pm
- VII. **ADJOURNMENT** 8:00pm

2015 MEETING DATES: March 21; April 15 (cc); May 20; June 17 (cc); July 15; August 19 (cc); September 16; October 21 (cc); November 8 (Annual Meeting) TBD.

Working Calendar for February: Forward PacMasters Ransom Arthur Award nomination to USMS; tabulate PacMasters 2014 Age Group Swimmers of the Year; 1096(1099 reporting to IRS) due 2/28/2015; order Swimmer of the year awards; formulate Annual Mtg. committee-select location/speaker

Working Calendar for March: distribute convention delegate information; Approve Age group SOTY tabulation; Vote on overall SOTY; Paper renewals list to vendor;

Working Calendar for April: Request & accept nominations for Convention Delegates; Brainstorm USMS Rules/Legislation changes;

FEBRUARY MEETING REPORTS – 2/18/2015

Officer and Committee Reports

Meeting policy. Please provide text to Charlene, prior to the meeting, of any items on which you would like the Committee to vote. Re-established 1/18/2012.

Chairman—Guadagni

- Paper work for Michael Moore's Ransom Arthur Nomination has been submitted.
- Please let me know of anyone I or we can contact and encourage to get involved in the Pacific Masters Committee. It would be good to have potential backups for all the officer and committee chair positions.
- The International Swimming Hall of Fame is getting closer to having Santa Clara as a new home. The 2015 induction will be in Santa Clara on June 19 -21. Masters swimmer Karlyn Pipes will be among the inductees.
- I have asked the last year's members of the Annual Meeting Planning Committee if they would like to serve again. Let me know if anyone else would like to participate. Feel free to give the committee ideas for speakers.

Report of the Treasurer—Palmer, see attached.

Secretary—Crittenden, no report

Zone Chair—Moore, no report

Executive Committee

Registration—O'Brien

- As of February 13, 2015 Pacific has 8,786 Members Registered;141 registered clubs; ; 376 self-identified coaches.
- In mid-February 2014, Pacific had 8,280 Members Registered;130 clubs; 131 self-identified coaches.
- USMS has 46,319 members registered; 936 clubs; 2,906 self-identified coaches as compared to a total in 2014 of 62,271 members registered; 979 clubs; 3,561 self-identified coaches.
- Paper renewals have been sent to members who do not list an email with their registration and have not renewed for 2015 but were members in 2014.

Top Ten & Records—O'Brien

- The SCM Top Ten has been submitted to USMS and to the Pacific website.
- Swimmer of the Year tabulation is done. Thanks to Bob Upshaw who spent countless hours making the tabulation accurate. I request a vote to approve the tabulation.
- Franz Mortensen met with me this past weekend to integrate and house our Pacific Records in the ActiveHY-tek program so that they are available to all Meet Directors and will be consistently accurate and in the proper format for Meet Manager. I am looking into whether the records should be updated at the end of each season or by progression throughout each season. I am looking into what the policy is for USMS Record keeping and updating.
- Awards for SOTY have been selected and are in the process of purchasing. Sports Basement has again generously donated two \$100 gift certificates to the male and female SOTY.

Hospitality—Benjamin—

Hospitality needs a volunteer to bring a light breakfast for March meeting.

Vice-Chairman Administration—Clemmons

➤ Ad hoc committee on Reserves:

Questions we are trying to respond to are:

1. What is the appropriate size of our reserves?
2. If we are currently in excess of that level, what should we do to lower our reserves?
Rebate to members, buy more equipment, apportion excess amount to clubs and let them buy equipment?
3. If we have a consistent surplus, should we consider lowering our dues?

We have approx. \$350k between checking, savings and a CD. Our annual operating costs vary between 205k (2013), 175k (2014) and 282k (2015 budgeted) so we have between approx. 1.25 and 2 years of reserves depending on which number you work with.

The Committee of Teddy Palmer, Charlene O'Brien, Craig Zais, Barry Fasbender and Jim Clemmons corresponded via email a number of times over the past few weeks regarding the subject of Reserves. We have researched and found that a specific amount or ratio of income to reserves that can be maintained is not regulated but more or less dependent on how the funds are provided and how they are expended. We feel the Pacific LMSC has between little and no risk currently with its funding and expenditures strategies.

We will continue to discuss the matter with a goal to have a few different recommendations at the March meeting.

➤ New Team/Club announcements in the Pacific Update:

A question came up as to whether or not new clubs should be mentioned in the Update. We specifically had a member request inclusion for a new club he has registered. We would request the PacMasters Committee provide guidance on the following in response to the issue/request:

1. Mention of every new club when they register for the first time
2. Mention of new clubs only at the request of the club
3. No mention of new clubs

Communications—Moore/Web Site

The webpage now has a link to a map of Pacific Masters Clubs. This link went live on Wednesday 11 February. The map shows a swimming practice location for a Pacific Masters club. Most are pools but there are two clubs that have open water practices.

The “pin” has a web link to the club. This is so the swimmers can get further information about when Master’s practices are and other information. The location of the club is signified by the location of a colored pin. A green pin indicates that drop-in’s are welcome; an orange pin says that the swimmer should contact the coach before traveling to the pool and a red pin is “members only.” The default pin was red, any other color is at the direction of the club rep.

As of last Wednesday 64 clubs have responded. This will be a great way for members and potential members to see where our clubs are located.

Marketing/Public Relations—Burns, no report

Vice-Chairman Operations—Quinn, no report

Open Water--Quinn

Equipment—Heath, no report

At-Large—Morales, no report

Scheduling—Morales

Unfortunately, the August 23rd, MAM 2x1 relay had to be cancelled.

Meet Operations—Fasbender

Proposed Relay Fee Change: The maximum relay entry fee at any PacMasters pool meet shall be \$8. The current maximum relay fee is \$6.

2015 SCY Event Sanctions: All upcoming scy meets have been sanctioned (The City Mile, RINC, and CALM) except for the scy championships (need meet info and sanction application). We have also recognized the Bay Area Senior Games on 5/18/2015.

Meet Results: Meet Results have been uploaded to the USMS website for the Flower Power Meet, the TOC 1500 SCM Meet, the Fog City Quadrathon, and the USF Valentines Affair.

Important Waiver Requirements!

Any swimmers that do not enter the meet online, must fill out and sign the new USMS waiver form that is attached. Signed Liability Releases, both paper and electronic, must be stored in a manner that allows them to be located and retrieved. They must be retained for a period that is at least as long as your state's statute of limitations for personal injury claims. To meet this requirement, include all signed paper liability releases with the meet results and send to the PacMaster's office.

Officials—King,

Coaches—Stu and Mary Kahn, no report

Old Business

New Business

Team Announcements