



September 5, 2012, 7:30pm

AGENDA *Discussion Item

I	CALL TO ORDER & INTRODUCTIONS	7:30pm
II	APPROVAL OF MINUTES OF 07/18/2012 (separate attachment)	7:35pm
III	OFFICERS' REPORTS	
	* CHAIRMAN - PETER GUADAGNI, report attached	7:40pm
	* REPORT OF THE TREASURER – KILDINE HARMS, reports attached	7:50pm
	A. 2013 BUDGET	
	VICE-CHAIRMAN ADMINISTRATION – MICHAEL MOORE, no report	
	VICE-CHAIRMAN OPERATIONS – JIM CLEMMONS, no report	
	SECRETARY – LEIANNE CRITTENDEN, no report	
	AT-LARGE – CAROLINE LAMBERT, no report	
	* ZONE CHAIR – MOORE, no report	
IV	COMMITTEE REPORTS – See attached written reports	8:00pm
	OPEN WATER – CARROLL, no report	
	* MEET OPERATIONS – FASBENDER, report attached	8:00pm
	* REGISTRATION – RIDOUT, report attached	8:05pm
	TOP TEN & RECORDS – RIDOUT, report attached	
	* SCHEDULING – MORALES, report attached	8:10pm
	* COACHES – LEPINSKI, report attached	8:15pm
	* COMMUNICATIONS – BERVEN/NEWSLETTER, MOORE/WEB SITE	
	A. NEWSLETTER, report attached	
	B. WEB MASTER, no report	
	C. TASK FORCE - Guadagni, no report	
	MARKETING/PUBLIC RELATIONS – BURNS, no report	
	OFFICIALS – KING, no report	
	* EQUIPMENT – GUADAGNI, report attached	8:20pm
	* LEGISLATION/RULES – TBD, (Chairman, Guadagni)	8:25pm
	A. USMS Rules and Legislation Proposals	
	HOSPITALITY – Volunteers for dinner: Sept – <i>Kildine Harms</i>	
	AD HOC FACILITIES – ALEXANDER, no report	
	<i>September meeting at the Walnut Creek Sports Basement, across from Heather Farm Park</i>	
V.	OLD BUSINESS	8:45pm
VI	NEW BUSINESS	8:50pm
VII.	TEAM ANNOUNCEMENTS	8:55pm
VIII.	ADJOURNMENT	9:00pm

2012 MEETING DATES: 7/18, 8/15cc, 9/5, 10/17cc, 11/11.

Working Calendar for September: Approve Preliminary Calendar of Events for 2013 (bids due 9/1 except Championship and January/February meets); determine meeting facility for 2013; final review/recommendations convention issues; publish proposals to changes in by-laws; preliminary budget proposal; USMS convention; deadline for Nov/Dec newsletter 10/6; call for Service Award Nominations.

Working Calendar for October: Adopt budget; approve 2013 Calendar of Events; Annual Meeting preparations; approve Service Award recipients; convention review; deadline for Nov/Dec newsletter 10/6..

Working Calendar for November: Annual Meeting November 11 (workout, club success workshop, lunch, Olympic videos, Janet Evans-keynote speaker, service awards presentation, business meeting), deadline for Jan/Feb newsletter 11/10, call for Ransom Arthur and officers nominations.

SEPTEMBER MEETING REPORTS – 9/05/2012

Officer and Committee Reports

Meeting policy. Please provide text to Nancy, prior to the meeting, of any items on which you would like the Committee to vote. *Re-established 1/18/2012.*

Chairman – Peter Guadagni

- Letter of Understanding has been provided to San Ramon Valley Livermore Aquatics outlining the conditions under which we will supply funding to help them start a Masters' program.
- Last meeting Jim Clemmons, Michael Moore, John King, Barry Fasbender and Cokie Lepinski were assigned to a committee to make recommendations on how we can deal with excessive sandbagging of times and other actions that can improve our events. Since a Chairman was not named, I ask Jim Clemmons to either Chair or appoint a Chair for the committee.
- Last meeting we discussed the need for Guidelines of when to include outside events in either the PacMasters of USMS calendar. A draft set of guidelines is attached. Since we are short on time this meeting, it would be better not to discuss this item. If no discussion is needed a motion for approval will be considered.
- Per Pacific Masters By Laws, proposals for amendments, the repeal or addition of new bylaws must be presented to a member of the Executive Committee at least 45 days prior to the annual meeting. I believe that is September 27.
- Please get me recommendations for service awards as soon as possible. Recognizing our contributors is one of our most important tasks.
- Annual meeting timeline & agenda:

9:30 work out at Heather Farms
11:00 Pre-meeting program (*Taking Your Club to the Next Level* workshop led by Bill Brenner)
11:45 Lunch
12:15 Break
12:30 Keynote by Janet Evans
1:30 Break and snacks
1:40 Business meeting
3:00 End of meeting

Vice Chair Administration – Michael Moore, no report

Vice Chair Operations – Jim Clemmons, no report

Secretary – Leianne Crittenden, no report

At-Large – Caroline Lambert, no report

Treasurer – Kildine Harms, financial reports attached separately.

Zone Chair – Michael Moore, no report

Open Water – Glenda Carroll, no report

Meet Operations – Barry Fasbender

Redding Pentathlon SCT Swim Meet. It looks like this is going to be a very small meet. Maybe 10 to 20 swimmers. Therefore, I gave them permission to time the meet with stop watches (3 per lane).

Pool Meet Schedule. The only additional pool meets remaining are the SCY "Winners" meet in Reno on December 1 and the following SCM meets:

- Sun, 9/23/2012: MVM 9th Annual Alan Liu Memorial SCM in Mountain View
- Sat, 9/29/2012: 40th Annual SCM Pentathlon in Sacramento
- Fri-Sun, 10/12-14/2012: PacMasters SCM Championships in Walnut Creek

Registration – Nancy Ridout

As of 9/3/2012, we have registered 10,692 swimmers and 125 clubs. This is an increase of 155 swimmers and 1 club since our last meeting. We welcome San Ramon Valley Livermore Aquatics to Pacific Masters. Our past history shows the following data for this period: 10,529 swimmers and 125 clubs as of 9/6/2011; 10,556 swimmers and 126 clubs as of 9/7/10; 10,431 swimmers & 128 clubs as of 09/09/09; 9,748 & 120 as of 9/15/08; 9,688 & 112 as of 9/19/07; 9,884 as of 9/22/06; 9,370 & 106 as of 9/24/05; 9,281 & 113 as of 9/24/04; 9,538 & 110 as of 9/20/03; 9,835 & 119 as of 9/25/02; 9,346 and 119 as of 9/17/01; 8,904 & 112 as of 9/22/00; 8,337 & 102 as of 9/3/99; 8,096 & 101 as of 9/18/98; 7,852 & 107 as of 9/12/97; 7,400 & 108 as of 9/20/96; 6,569 & 94 as of 9/8/95; 6,509 & 94 as of 9/16/94; 6,111 & 91 as of 9/15/93; 6,084 & 80 as of 9/11/92).

Clubs may begin renewing for 2013 in October and I'll be sending out a message and the new form to that effect after the convention to ensure the information is correct and up to date. As of 9/1/12, new members will be able to pay a reduced fee of \$36 when joining for the remainder of 2012. Any swimmers paying the full fee will be sent a \$10 voucher with their cards to use for reducing their 2013 fee. Registration materials will be sent out to each currently registered club in early October and the 2013 information will be included in the Nov/Dec Pacific Masters Newsletter insert to *SWIMMER* Magazine.

I've drawn up a tentative meeting schedule for 2012 that assumes the Championship dates we've discussed are approved. The meeting dates are based on face-to-face meetings the third Wednesday of odd months and conference call meetings the third Wednesday of even months unless asterisked.

Jan. 16, Feb. 20cc, Mar. 20, Apr. 17cc, May 15 or 22 (Nationals over 5/12), June 19cc, July 17 (Note, PMS LC Championships bids are 7/12-14, may want to schedule meeting week before or after), Aug. 21cc (LC Nationals over 8/11), Sept. 4 (USMS Convention 9/18-22), Oct. 16 or 23 (10/11-13 SCM Championships), Nov. TBD

Top Ten and Records – Nancy Ridout

The LC Championships were our only LC meet. As soon as I have the results, I'll create the Pacific LC Top Ten.

Scheduling – John Morales

At our last August meeting, Santa Cruz Masters gave a bid for LCM Champs on July 12th-14th. Since our last meeting San Mateo Masters has also given us a bid for LCM Champs on July 12th -14th. A vote will be needed on this matter.

Concerning the rest of the schedule, some event hosts are diligent in sending in their dates and others are not so diligent. The schedule is slowly filling up and changes day by day. It is too early to vote on the schedule at this time, but I will try to have a very tentative schedule to review at the meeting.

Coaches – Cokie Lepinski

Coaches Clinics for 2013

- We had a conference call with a small committee of coaches on July 24th. The intention of this committee is to offer clinics for coaches beginning in 2013 and initially focusing on stroke development training. We plan to offer the clinics in a variety of geographic regions throughout our LMSC. We are developing a needs survey that we will send out to our coaches in early October.

Communication with New Teams and New Coaches

- Thanks to Michael Moore, we've been able to put a notice in a recent e-newsletter with our desire to improve our database of coaches and assistant coaches of Pacific Masters teams. We want to encourage all masters teams to notify us when they add or change their coaching staff (head coach and assistant coaches) so that we can communicate regularly with them.

USMS/ASCA Coach Certification Training

- Mountain View is hosting ASCA Level 1 & 2 Coach Certification training on Sept 29th. Davis is hosting that same training on Sept 30th. We have offered scholarships to Pac Masters coaches that reimburses them for their registration costs. We should have a full report on scholarships offered for our October report. Registration info for Mtn View: <https://www.clubassistant.com/club/clinics/reserve.cfm?c=1758&cid=54475>. Registration info for Davis: <https://www.clubassistant.com/club/clinics/reserve.cfm?c=1758&cid=54475>
- ASCA Level 3 training (the first offering of this level) takes place on Sept 12th at the USAS/USMS Convention in Greensboro. Chris Campbell and I are both signed up for this training. Criteria for Level 4 & Level 5 is in the development stage and we should hear more at Convention.

USMS High Performance Camp

- Stu Kahn and I just returned from Greensboro, NC where we coached at the USMS High Performance Camp alongside Coach Chad Durieux (Rose Bowl Aquatics) and Frank Marcinkowski (Curl-Burke Masters). Alan Bernard, TAM, was one of 20 swimmers attending the camp. Along with testing from Dr. Genadijus Sokolovas, campers received extensive stroke training, Dryland training, personalized nutrition analysis, underwent a flexibility assessment, swam two workouts a day, and even had access to a sports psychologist. It was an amazing week!

Communications – Newsletter – Joanne Berven, Webmaster – Michael Moore

Newsletter – Joanne Berven

The September-October Newsletter is posted. The next deadline will be October 6. This will be the renewal issue and the projected schedule of events for 2013

Web Master – Michael Moore, no report

Task Force – Guadagni (Moore, Burns), no report

Marketing/Publications – Rich Burns, no report

Officials – John King, no report

Legislation/Rules – TBD (Guadagni)

- See attachment re: Masters Calendar Posting Guidelines.
- USMS rules and legislation proposals

Equipment – Peter Guadagni

- As I am recognizing the requirements of the Chairman position, I have come to the conclusion that I can be more effective if I relinquish the Equipment Chair position. The Equipment Chair is a good role for someone who would like to contribute to Pacific Masters but needs flexibility in their volunteer time. I will be drafting a job description. Please let me know if you are aware of someone who is interested in the job.

Ad Hoc Facilities – Joan Alexander, no report

Old Business

New Business