

**Pacific Masters Monthly Meeting  
June 20, 2012**

Call to Order and introductions: The meeting was called to order by Peter Guadagni, Chairman @ 7:05 pm

**Attendees:** Nancy Ridout, Maggie Tevis, Leianne Crittenden, Peter Guadagni, Phyllis Quinn, Michael Moore, Barry Fasbender, Joanne Berven, Caroline Lambert, Chris Campbell, Jim Clemmons, John Morales, John King, Jim Wheeler, Joan Alexander, Glenda Carroll, Kildine Harms, Laura Collette

**CALL TO ORDER & INTRODUCTIONS**

**I APPROVAL OF MINUTES OF 04/18/2012** (separate attachment)

Approved with one change to indicate that June meeting is on conference call.

**II OFFICERS' REPORTS**

**\*CHAIRMAN** - PETER GUADAGNI, report attached

Overbudget approval by board will allow Janet Evans to be our speaker at annual meeting. Cokie to accept appointment as coaches chair. Peter to send letter to Santa Clara as stated in report. Add Chris Campbell to the nominees for DD award. Clubs need to nominate for the Kerry O'Brien award directly. Coaches award, Chris wants to nominate Laura Schuster, and will do so directly. New delegates, seconded and approved.

**\*REPORT OF THE TREASURER** – KILDINE HARMS, report attached

-sent P+L, but not balance sheet (no changes for that)

-Report accepted MSR

**VICE-CHAIRMAN ADMINISTRATION** – MICHAEL MOORE, report attached

**VICE-CHAIRMAN OPERATIONS** – JIM CLEMMONS, no report

**SECRETARY** – LEIANNE CRITTENDEN, no report

**AT-LARGE** – CAROLINE LAMBERT, no report

**ZONE CHAIR** – MOORE, no report

**III COMMITTEE REPORTS** – See attached written reports

**\*OPEN WATER** – GLENDA CARROLL, report attached

**MEET OPERATIONS** – BARRY FASBENDER, no report

**\*REGISTRATION** – NANCY RIDOUT, report attached

**TOP TEN & RECORDS** – NANCY RIDOUT, report attached

**SCHEDULING** –JOHN MORALES, no report

**COACHES** –COKIE LEPINSKI, newly appointed, but not attending this meeting, no report

**COMMUNICATIONS** –JOANNE BERVEN/NEWSLETTER, MICHAEL MOORE/WEB SITE

A. NEWSLETTER, no report

She will need items in a week or so

B. WEB MASTER, report attached

Communications/Content Committee no report.

**MARKETING/PUBLIC RELATIONS** – BURNS, no report

**OFFICIALS** – KING, no report

**LEGISLATION/RULES** – TBD, see report  
Emergency proposals for rules changes

**EQUIPMENT** – GUADAGNI, no report

**\*HOSPITALITY** – Volunteers for dinner needed: July John King, September, Kildine Harms

**AD HOC FACILITIES** – ALEXANDER, no report

**IV. OLD BUSINESS**

Standing policies—see attached report

**V. NEW BUSINESS**

Convention Workshops sponsored by LMSC Development Committee—Michael and Peter to possibly be speakers at workshop on how LMSCs spend their money to benefit the organization; also Jim Wheeler to be invited to speak about safety at events.

**VI. TEAM ANNOUNCEMENTS**

None

**VII. ADJOURNMENT**

Motion to adjourn at 8:26 pm MSR

Respectfully submitted,  
Leianne Crittenden, Secretary

Next meeting will be in person on July 18 at Heather Farms Community Center, Walnut Creek  
**2012 MEETING DATES: 3/21, 4/18cc, 5/16, 6/20cc, 7/18, 8/15cc, 9/5, 10/17cc, 11/11.**



June 20, 2012, 7:00pm Conference Call

**AGENDA \*Discussion Item**

<b>I</b>	<b>CALL TO ORDER &amp; INTRODUCTIONS</b>	7:00pm
<b>II</b>	<b>APPROVAL OF MINUTES OF 05/16/2012</b> (separate attachment)	7:05pm
<b>III</b>	<b>OFFICERS' REPORTS</b>	
	* <b>CHAIRMAN</b> - PETER GUADAGNI, report attached	7:10pm
	* <b>REPORT OF THE TREASURER</b> – KILDINE HARMS, reports attached	7:15pm
	* <b>VICE-CHAIRMAN ADMINISTRATION</b> – MICHAEL MOORE, report attached	7:20pm
	<b>VICE-CHAIRMAN OPERATIONS</b> – JIM CLEMMONS, no report	
	<b>SECRETARY</b> – LEIANNE CRITTENDEN, no report	
	<b>AT-LARGE</b> – CAROLINE LAMBERT, no report	
	<b>ZONE CHAIR</b> – MOORE, no report	
<b>IV</b>	<b>COMMITTEE REPORTS</b> – See attached written reports	7:25pm
	* <b>OPEN WATER</b> – CARROLL, report attached	7:25pm
	<b>MEET OPERATIONS</b> – FASBENDER, no report	
	<b>REGISTRATION</b> – RIDOUT, report attached	7:30pm
	* <b>TOP TEN &amp; RECORDS</b> – RIDOUT, report attached	
	<b>SCHEDULING</b> – MORALES, no report	
	<b>COACHES</b> – LEPINSKI, no report	
	<b>COMMUNICATIONS</b> – BERVEN/NEWSLETTER, MOORE/WEB SITE	
	A. NEWSLETTER, no report	
	B. WEB MASTER, report attached	7:35pm
	C. TASK FORCE - Guadagni, no report	
	<b>MARKETING/PUBLIC RELATIONS</b> – BURNS, no report	
	<b>OFFICIALS</b> – KING, no report	
	* <b>LEGISLATION/RULES</b> – TBD, see report (Guadagni)	7:40pm
	A. PROPOSED EMERGENCY LEGISLATION	
	<b>EQUIPMENT</b> – GUADAGNI, no report	
	* <b>HOSPITALITY</b> – Volunteers for dinner needed: May - <i>Jim Clemmons</i> , July - <i>Joan Alexander</i> , <b>Sept</b> _____	7:50pm
	<b>AD HOC FACILITIES</b> – ALEXANDER, no report	
<b>V.</b>	<b>OLD BUSINESS</b>	7:52pm
	A. PACIFIC MASTERS STANDING POLICIES DOCUMENT – Guadagni, see attached	
<b>VI.</b>	* <b>NEW BUSINESS</b>	7:58pm
<b>VII.</b>	<b>TEAM ANNOUNCEMENTS</b>	8:00pm
<b>VIII.</b>	<b>ADJOURNMENT</b>	8:05pm

**2012 MEETING DATES: 5/16, 6/20cc, 7/18, 8/15cc, 9/5, 10/17cc, 11/10 or 11.**

*Working Calendar for June: Adopt and forward USMS Rules and Legislation proposals; forward Coach of the Year to USMS.*

*Working Calendar for July: Prepare and distribute bid information for 2013 Events Calendar by-m id-July; call for 2013 budget requests; call for proposals to change by-laws; newsletter submissions deadline 7/20.*

*Working Calendar for August: Approve bids for Championship meets & Januray and February meets (due Aug. 10<sup>th</sup>); receive budget requests; preliminary review of USMS convention issues; receive proposals for changes to by-laws..*

## JUNE MEETING REPORTS – 6/20/2012

### Officer and Committee Reports

**Meeting policy.** Please provide text to Nancy, prior to the meeting, of any items on which you would like the Committee to vote. *Re-established 1/18/2012.*

#### Chairman – Peter Guadagni

Executive Committee approved an over budget request of \$2,500 for the annual meeting; annual meeting budget is now \$10,000. They have the authority to take such an action providing it is reported at the next Board meeting. This message fulfills this requirement. **Janet Evans** will be the keynote speaker at the meeting which will take place on Sunday, November 11. Location will be Shadelands Art Center in Walnut Creek. This information will be announced in the next newsletter to allow members to follow Janet's progress at the Olympic trials.

**Cokie Lepinski** has been appointed as Pacific Masters Coaches Chair.

I received an email from **Steve Hurko of Santa Clara Swim Club** indicating they are planning to place a bid for the 2014 USMS Short Course National Championship Meet. I would like a motion to approve the following resolution: *"Pacific Masters Swimming supports Santa Clara Swim Club and their bid to host the 2014 USMS Short Course Championship Meet at the Santa Clara International Swim Center."*

I request Pacific Masters nominate **Kildine Harms (WCM), Jim Clemmons (MAM), John Morales (SRM) and Pancho Wrangle (CRUZ) for this year's Dorothy Donnelly Award**. Unless anyone else volunteers, I will write the nomination statements. Are there any other nomination requests?

I have sent emails to almost everyone who nominated his/her coach for this year's Pacific Masters' Coach of the Year encouraging him/her to nominate the coach for the Kerry O'Brien award. I did not send the message if the coach had already received the award. Someone from USF should consider nominating Val Boyenko.

I received a survey on our compliance with LMSC minimum standards from the USMS national office. I will be working with appropriate individuals to complete the survey and plan to distribute it to the Executive Committee prior to the July 1 due date.

Last month I asked about modifying the convention reimbursement policy for individuals who choose to have a single room. I will postpone discussion until the next in person meeting.

Convention - Mary Kahn and Craig Zahn of DAM have each requested to be Pacific Masters delegates at this year's USMS convention. Their statements are below. Request approval for them to be added to our delegation.

#### **Craig Zais**

*I'm a current member of Pacific Masters Swimming and the Davis Aquatic Masters (DAM), and I'd like to submit my name as a delegate to the 2012 US Aquatic Sports Convention in North Carolina. I'm currently on the DAM Board of Directors, serving as Financial Director and am interested in learning more of the inner workings of the National and Local levels of finance. If selected, I plan on attending the entire convention. I also compete in scy, lcm and OW events.*

#### **Mary Kahn**

*I'm submitting my name as a delegate to the Convention in North Carolina. I'm an Asst Coach at DAM, where I coach 18 practices per week and work with an average of 24 swimmers per practice. Being involved with that many USMS members has given me a new interest in the administrative side of our sport.*

*I'd like to begin giving back to the sport that has given me so much. I plan on attending the entire convention with my husband, Stu.*

#### Vice Chair Administration – Michael Moore

I received a grievance from a member. Since Peter Guadagni was named in the grievance as chair of Pacific Masters Swimming, it fell to the Administrative Vice-Chair. I appointed Barbara Byrnes to review the grievance. She dismissed the grievance. I sent an email to the person initiating the grievance how the Pacific Masters Swimming grievance procedure works. I expect the grievance to be appealed to the National Board of Review.

#### Vice Chair Operations – Jim Clemmons, no report

#### Secretary – Leianne Crittenden, no report

#### At-Large – Caroline Lambert, no report

#### Treasurer – Kildine Harms, financial reports attached separately.

#### Zone Chair – Michael Moore, no report

#### Open Water – Glenda Carroll

**One Day Event Registration** -- From the first three open water events, there have been 11 OEVTs. One has converted to a full membership.

OW Swims	Number of OEVTs
Spring Lake	2
Lake Berryessa	2

Lake Del Valle, Sunday 2.5_3/4 Mile	7
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**Championship Suits** – The 2011 OW championship suits designed by Q swimwear have been a big hit. I have approached Q Swimwear to see if they would like to sponsor our points competition again.

**Lake Del Valle Open Water Festival** – This new two-day event was very successful. In the 10K, 82 swimmers signed up to participate; 65 finished. In the 5K, 85 swimmers signed up to participate, 66 finished. Next year, TVM will host the USMS 1 mile OW Championship.

**Limiting number of participants in an OW swim** – The OW Committee discussed whether all open water swims should be required to announce a maximum number of participants. The Committee felt that should be left to each individual event director.

**Meet Operations** – Barry Fasbender, no report

**Registration** – Nancy Ridout

As of June 19<sup>th</sup>, we have registered 9788 swimmers and 124 clubs. We have gained 586 swimmers since our last meeting. Our history shows the following data for this period: 9,255 swimmers and 123 clubs as of 6/14/2011; 9,502 & 122 as of 6/15/10; 9,316 & 125 as of 6/16/09; 8,382 & 120 as of 6/15/08; 8,699 & 110 as of 6/27/07; 8,769 & 115 clubs as of 6/17/06; 8,086 & ? clubs as of 6/11/05; 8,248 & 112 as of 6/18/04; 8,529 & clubs as of 6/21/03; 8,751 & 115 as of 6/22/02, 8,148 & 114 as of 6/18/01; 7,970 & 109 as of 6/23/00; 7,811 swimmers & 101 as of 7/9/99; 7,424 & 101 as of 7/10/98; 7,014 & 103 as of 6/20/97; 6,556 & 103 as of 6/21/96; 5,902 & 95 as of 6/23/95; 5,626 & 89 as of 6/17/94; 5,335 & 85 as of 6/18/93; 5,313 & 80 as of 6/19/92; 5,224 & 79 as of 6/26/91.

The office was maintained by my assistant, George Ridout, in my absence at the World Championships for FINA. Registrations were processed and cards mailed out during this time. I responded to email questions and comments.

**Top Ten and Records** – Nancy Ridout

The 2012 short course top ten is finished and will be posted by Michael for comments and errors before I send it to USMS.

**Scheduling** – John Morales

**Coaches** – Cokie Lepinski (no report, very recently appointed)

**Communications** – Newsletter – Joanne Berven, Webmaster – Michael Moore

*Newsletter* – Joanne Berven

*Web Master* – Michael Moore

Since the last meeting there have been four "Updates" that have been sent out. The mail list was trimmed by about 500 email addresses as these addresses had multiple bounces. More than 3400 people open each email (it is impossible to know exactly how many open, but we do know the minimum number of people who open.

The most popular link was the Wall Street Journal article on Missy Franklin's coach.

I will be taking training by Constant Contact's Boot Camp Customer Training on Thursday.

The website averages about 175MB of transfer each day. Besides the home page, the most popular pages are the results page, the schedule page and places to swim page.

*Task Force* – Guadagni (Moore, Burns), no report

**Marketing/Publications** – Rich Burns, no report

**Officials** – John King, no report

**Legislation/Rules** – TBD (Guadagni)

**Legislative proposal**

I would like the Board to approve one or both of the following proposals to be submitted for emergency consideration at this year's USMS Convention:

... It is not a violation to restrict eligibility based on:

**A.**

**401.2.4 The individual's restriction from entering the event facility unless that restriction is based on the individual's gender, religion, national origin, sexual orientation, or disability.**

**Or**

**B.**

**401.2.4 The individual's restriction from entering the event facility due to previous behavior.**

Rationale:

A strict and literal interpretation of Article 4 implies that a host facility must cede authority for who can enter to USMS. This is not reasonable and in some cases may not even be legal. I can't imagine any private or public facility agreeing to such a condition to host a USMS event. A facility may have any number of reasons for denying entry to a

specific individual. For example, a convicted child molester probably would not have been allowed to enter the host facility for this year's PacMasters short course yards championships since it was on school grounds. Suppose Oakwood banned a person from their facilities for a two year period because of the individual's behavior on their tennis courts. Don't we want to be in a position to encourage Oakwood to host a meet rather than forcing them to admit someone whose behavior they find abhorrent?

It is important to remember that these restrictions would only affect a miniscule portion of our members but these are the individuals who will look for every loophole to get around these restrictions. Formulation A has the advantage that it does not open the opportunity to second guess a facility's decisions. Formulation B is shorter and avoids the double negative.

Equipment – Peter Guadagni, no report

Ad Hoc Facilities – Joan Alexander

Old Business

Pacific Masters Policy List.

Last month I distributed a list of policies that have been passed by the Board of the last few years that are not included in the Administrative Handbook, Meet Operations Guide or Open Water Operations guide. The list has been corrected and updated. Unless there is another proposal, I suggest the list be added as an appendix to the Administrative Handbook. Items on the list should be added to the appropriate Pacific Masters document when that document is updated and then removed from the standing policies list. This list is included as a separate attachment.

New Business

**Pacific Local Masters Swimming Committee**  
**Profit & Loss**  
 January - May, 2012

	Total		
	Jan - May, 2012	Jan - May, 2011 (PY)	Change
<b>Income</b>			
<b>100 Registration</b>			
<b>100-A PacMasters</b>			
101 PacMasters Membership Fees	84,334.00	87,534.00	-3,200.00
120 PacMasters Clubs Registration	280.00	455.00	-175.00
130 PacMasters Transfers Fees	46.50	60.50	-14.00
141 PacMasters Donation	905.00	2,324.00	-1,419.00
<b>Total 100-A PacMasters</b>	<b>\$ 85,565.50</b>	<b>\$ 90,373.50</b>	<b>-\$ 4,808.00</b>
<b>100-B USMS</b>			
102 USMS Membership Fees	18,157.00	17,719.00	438.00
125 USMS Club Registration	240.00	270.00	-30.00
135 USMS Transfer Fees	46.50	58.50	-12.00
140 ISHOF Donations	30.00	37.00	-7.00
142 USMS Donation	24.00	54.00	-30.00
<b>Total 100-B USMS</b>	<b>\$ 18,497.50</b>	<b>\$ 18,138.50</b>	<b>\$ 359.00</b>
<b>Total 100 Registration</b>	<b>\$ 104,063.00</b>	<b>\$ 108,512.00</b>	<b>-\$ 4,449.00</b>
<b>200 Sanction Bond Deposits</b>			
210 Pool and OW	1,000.00	1,244.00	-244.00
<b>Total 200 Sanction Bond Deposits</b>	<b>\$ 1,000.00</b>	<b>\$ 1,244.00</b>	<b>-\$ 244.00</b>
<b>300 Other Income</b>			
305 Open Water Training	1,638.00	205.00	1,433.00
310 Video Rental	50.00	55.00	-5.00
315 Meet Management Services	3,817.00	7,294.00	-3,477.00
380 Misc. other income	333.10	150.00	183.10
<b>Total 300 Other Income</b>	<b>\$ 5,838.10</b>	<b>\$ 7,704.00</b>	<b>-\$ 1,865.90</b>
<b>400 Interest</b>			
410 CD Interest	170.22	334.73	-164.51
420 Bank Interest	109.03	153.04	-44.01
<b>Total 400 Interest</b>	<b>\$ 279.25</b>	<b>\$ 487.77</b>	<b>-\$ 208.52</b>
<b>Total Income</b>	<b>\$ 111,180.35</b>	<b>\$ 117,947.77</b>	<b>-\$ 6,767.42</b>
<b>Expenses</b>			
1000 Office	10,060.86	11,870.34	-1,809.48
1050 Publications	2,667.08	6,169.75	-3,502.67
1100 Web Site	2,333.11	1,761.51	571.60
1200 Chairman		1,336.20	-1,336.20
1450 Treasurer	938.09	611.11	326.98
1500 Coaches	802.07	3,055.02	-2,252.95
1550 Committees		971.16	-971.16
1700 Officials	120.00	1,102.06	-982.06
1750 Sanctions/Meet Operations	8,915.26	7,450.00	1,465.26
1950 Marketing/Publ. Rel.		10,164.17	-10,164.17
2000 Open Water Exp	2,148.06	8,271.61	-6,123.55
2050 Awards	3,715.53	5,697.53	-1,982.00
2100 Other Items	833.74	597.66	236.08
500 USMS Dues	14,034.50	28,758.00	-14,723.50
600 Sanction Refunds	1,580.50	825.00	755.50
700 Contracts	27,115.00	26,280.00	835.00
<b>Total Expenses</b>	<b>\$ 75,263.80</b>	<b>\$ 114,921.12</b>	<b>-\$ 39,657.32</b>
<b>Net Income</b>	<b>\$ 35,916.55</b>	<b>\$ 3,026.65</b>	<b>\$ 32,889.90</b>