

**Pacific Masters Monthly Meeting
May 16, 2012**

Call to Order and introductions: The meeting was called to order by Peter Guadagni, Chairman @ 7:35 pm

Attendees: Nancy Ridout, Maggie Tevis, Leianne Crittenden, Peter Guadagni, Phyllis Quinn, Michael Moore, Barry Fasbender, Joanne Berven, Caroline Lambert, Rich Burns, Chris Campbell, Jim Clemmons, John Morales, John King, Stu Kahn

CALL TO ORDER & INTRODUCTIONS

I APPROVAL OF MINUTES OF 04/18/2012 (separate attachment)

Approved without change.

II OFFICERS' REPORTS

***CHAIRMAN** - PETER GUADAGNI, report attached

-In addition, Sports Basement (in shopping center across from Heather Farms) will host the September meeting, -----

-Peter will give Joan this information

-Peter will look into drafting a policy to provide a larger subsidy for rooms at convention, for review at the next meeting

***REPORT OF THE TREASURER** – KILDINE HARMS, absent, but submitted a report

-financials attached

-Report accepted MSR

VICE-CHAIRMAN ADMINISTRATION – MICHAEL MOORE, no report

VICE-CHAIRMAN OPERATIONS – JIM CLEMMONS, no report

SECRETARY – LEIANNE CRITTENDEN, no report

AT-LARGE – CAROLINE LAMBERT, no report

ZONE CHAIR – MOORE, no report

III COMMITTEE REPORTS – See attached written reports

***OPEN WATER** – GLENDA CARROLL, absent

Phyllis made a motion that the trial for two categories of open water competition (with and without wetsuits) be suspended and the two classes be made permanent. MSR

Olympic Club will not seek a sanction for Trans Tahoe Swim.

MEET OPERATIONS – BARRY FASBENDER, report attached

-Bill Page passed away, he held a couple of pool and open water championships. This notice will be posted on our website.

-Barry is following up with Redding to see if they will do a short course meet on the same weekend as the open water swim in second week of September.

***REGISTRATION** – NANCY RIDOUT, report attached

-We need to know who will be USMS Convention delegates by next meeting (convention is in Greensboro September 12-16)

-The 15 delegates are approved (Pacific gets several automatic delegates based on committee membership), we added Caroline Lambert and Maggie Tevis to the list in the report. MSR

TOP TEN & RECORDS – NANCY RIDOUT, report attached
See report

SCHEDULING –JOHN MORALES, no report

-Sac Sprint Pentathlon wants to change its meet date from October 7 to September 29 (which is the same date as Mountain View's USMS Certification clinic) MSR

COACHES –PETER GUADAGNI (acting), report attached

-Peter is trying to find a person to chair this committee

-The first USMS Certification Clinic for coaches to be held in Pacific will be in Mountain View on September 29 and September 30 in Davis, this will fulfill one criteria for being able to instruct other coaches. Primary purpose is for less experienced coaches (level 1 and 2) to become certified for higher levels.

-Peter proposed that Pacific pay all USMS fees for any coaches attending a clinic held in Pacific LMSC, this would be up to 30-50 coaches, Peter will see if he can negotiate a lower fee for Pacific. This would apply to currently registered coaches. Once certified, a coach does not need recertification. Peter wants to have more advanced clinics as time goes on. This will be re-evaluated in January 2013. MSR

-Peter also proposed a 50% subsidy for the first 5 USA-S coaches that sign up. This will be re-evaluated in January 2013. MSR

COMMUNICATIONS –JOANNE BERVEN/NEWSLETTER, MICHAEL MOORE/WEB SITE

A. NEWSLETTER, report attached

She will leave June 5 and return the 26th, so who will do the newsletter—we will decide by the end of May whether this will be sent out before or after her trip.

B. WEB MASTER, no report

Communications/Content Committee met to discuss what to put on website.

MARKETING/PUBLIC RELATIONS – BURNS, report attached

OFFICIALS – KING, no report

LEGISLATION/RULES – TBD, no report

No response to request for proposals for rules changes

EQUIPMENT – GUADAGNI, no report

***HOSPITALITY** – Volunteers for dinner needed: July Joan Alexander (Peter to confirm), September, still need volunteer

AD HOC FACILITIES – ALEXANDER, absent, no report

IV. OLD BUSINESS

V. NEW BUSINESS

VI. TEAM ANNOUNCEMENTS

None

VII. ADJOURNMENT

Motion to adjourn at 8:52 pm MSR

Respectfully submitted,
Leianne Crittenden, Secretary

Next meeting will be conference call June 20 at 7 pm.

2012 MEETING DATES: 3/21, 4/18cc, 5/16, 6/20cc, 7/18, 8/15cc, 9/5, 10/17cc, 11/10 or 11.



May 16, 2012, 7:30pm Dinner served at 7pm

AGENDA *Discussion Item

I	CALL TO ORDER & INTRODUCTIONS	7:30pm
II	APPROVAL OF MINUTES OF 04/18/2012 (separate attachment)	7:35pm
III	OFFICERS' REPORTS	
	* CHAIRMAN - PETER GUADAGNI, report attached	7:40pm
	A. CORRESPONDENCE	
	B. CONVENTION POLICY CHANGE PROPOSAL	
	C. STANDING COMMITTEE POLICY DOCUMENT (under New Business)	
	* REPORT OF THE TREASURER – KILDINE HARMS, reports attached	7:45pm
	VICE-CHAIRMAN ADMINISTRATION – MICHAEL MOORE, no report	
	VICE-CHAIRMAN OPERATIONS – JIM CLEMMONS, no report	
	SECRETARY – LEIANNE CRITTENDEN, no report	
	AT-LARGE – CAROLINE LAMBERT, no report	
	ZONE CHAIR – MOORE, no report	
IV	COMMITTEE REPORTS – See attached written reports	7:50pm
	* OPEN WATER – CARROLL, report attached	7:50pm
	MEET OPERATIONS – FASBENDER, no report	
	* REGISTRATION – RIDOUT, report attached	7:55pm
	TOP TEN & RECORDS – RIDOUT, report attached	
	* SCHEDULING – MORALES, report attached	8:00pm
	* COACHES – GUADAGNI (acting), report attached	8:05pm
	* COMMUNICATIONS – BERVEN/NEWSLETTER, MOORE/WEB SITE	
	A. NEWSLETTER, report attached	8:10pm
	B. WEB MASTER, no report	
	C. TASK FORCE - Guadagni, report attached	8:15pm
	MARKETING/PUBLIC RELATIONS – BURNS, no report	
	OFFICIALS – KING, no report	
	LEGISLATION/RULES – TBD, no report	
	EQUIPMENT – GUADAGNI, no report	
	* HOSPITALITY – Volunteers for dinner needed: May - <i>Jim Clemmons</i> , July - <i>Joan Alexander</i> , Sept _____	8:20pm
	AD HOC FACILITIES – ALEXANDER, no report	
V.	OLD BUSINESS	8:25pm
VI.	* NEW BUSINESS	8:30pm
	A. PACIFIC MASTERS STANDING POLICIES DOCUMENT – Guadagni, see attached	
VII.	TEAM ANNOUNCEMENTS	8:40pm
VIII.	ADJOURNMENT	8:45pm

2012 MEETING DATES: 5/16, 6/20cc, 7/18, 8/15cc, 9/5, 10/17cc, 11/10 or 11.

Working Calendar for May: Elect and register USMS Convention delegates; review USMS Rules/Legislative proposed recommendations for change; year-end Pacific Masters financial report due to USMS; forms 990 FED/199 CAL/CT-2 CAL due by 5/15; deadline for July newsletter articles May 25th.

Working Calendar for June: Adopt and forward USMS Rules and Legislation proposals; forward Coach of the Year to USMS.

Working Calendar for July: Prepare and distribute bid information for 2013 Events Calendar by mid-July; call for 2013 budget requests; call for proposals to change by-laws; newsletter submissions deadline 7/20.

MAY MEETING REPORTS – 5/16/2012

Officer and Committee Reports

Meeting policy. Please provide text to Nancy, prior to the meeting, of any items on which you would like the Committee to vote. *Re-established 1/18/2012.*

Chairman – Peter Guadagni

I received the following email from Sally Dillon:

Doug Church is this year's recipient of the 2012 Ransom Arthur Award. It was announced at nationals last Friday and Doug had received his award in a private ceremony a few days earlier.

We had seven outstanding nominees this year - a record for this award! The voters were truly challenged to select an honoree from the nominee list that, in addition to Doug, included John Bauman, Hill Carrow, Michael Heather, Patty Miller, Kerry, and Frank "Skip" Thompson. Every single one has contributed significantly to the success of USMS and was deserving of the award.

I appreciate the effort you put into your nomination of Kerry and encourage you to submit a nomination again next year. If you have any questions about the process, please feel free to ask.

Sincerely,

Sally Dillon, Chair

USMS Recognition & Awards Committee

Please see attached document of standing Pacific Masters policies. Please send Peter any additions, deletes or edits prior to the next meeting.

Request show of hands on whether Pacific Masters should change its policy for room reimbursement at the USMS convention. Specifically, whether PacMasters should cover some of the incremental cost for individuals who would prefer a single room. If a majority is interested a formal proposal will be made at the next meeting.

Vice Chair Administration – Michael Moore, no report

Vice Chair Operations – Jim Clemmons, no report

Secretary – Leianne Crittenden, no report

At-Large – Caroline Lambert, no report

Treasurer – Kildine Harms, financial reports attached separately.

- April's Financials are attached, note that the Profit & Loss Statement is from November '11 to April 12 (membership calendar rather than Fiscal), I have included some comments, please feel free to contact me if you have any questions and/or concerns.
- Pacific Master tax reporting to the IRS, State of California and copy to USMS were filed on April 26, 2012. I have checked the box that we do make annual meeting minutes and financials available to our members and post them to our website. At the writing of this report, they are **not posted to the website.**

Zone Chair – Michael Moore, no report

Open Water – Glenda Carroll

Open Water season begins this weekend with Spring Lake and the Open Water Clinics.

Keller Cove Swim for Kids -- Due to a conflict with a swim meet, this open water event has moved the date of their swim to Sunday, Sept. 30.

Trans-Tahoe Relay. The Olympic Club has not decided yet if they will ask PacMasters to sanction the 2012 Trans-Tahoe Relay.

Meet Operations – Barry Fasbender, no report

Registration – Nancy Ridout

As of May 15th, we have registered 9202 swimmers and 124 clubs. Past numbers for this time period are as follows: 8,766 swimmers and 122 clubs as of 5/17/11; 8,590 swimmers & 119 clubs as of 5/11/10; 8700 & 121 as of 5/19/09; 7,403 & 119 as of 5/15/08; 8,010 & 110 as of 5/26/07; 7,983 & 113 as of 5/20/06, 6,610 & 100 as of 5/7/05, 7,684 & 106 as of 5/15/04; 8,067 & 109 as of 5/24/03; 8,125 & 111 as of 5/17/02; 7,512 & 114 as of 5/11/01; 7,401 & 109 as of 5/19/00; 7,152 & 98 as of 5/21/99; 6,797 & 99 as of 5/22/98;

6,609 & 101 as of 5/23/97; 6,197 & 101 as of 5/17/96; 5,592 & 94 as of 5/25/95; 5,372 & 86 as of 5/20/94; 4,927 & 84 as of 5/14/93. We have added 449 swimmers since our last meeting. We welcome 4 new clubs since our last meeting: #261, Tempo Aquatics (TMPO) (SJ), #262, Soledad Blue Squid Aquatics (SBSA), #263, Hidden Valley Lake Masters (HVLN) (Hidden Valley), #264, Swymnut Masters (NUTS).

The paper invoices were mailed out and started coming in at the end of last week. Over 100 have been returned so far.

Convention: The following members have indicated they would like to be Pacific Masters delegates to the 2012 USMS Convention, September 12-16. Delegates are expected to attend the entire convention.

1. Marcia Benjamin
2. Rich Burns
3. Chris Campbell
4. Glenda Carroll
5. Kildine Harms
6. Stu Kahn
7. John King
8. Kristi King
9. Cokie Lepinski
10. Bill McCracken
11. Linda Shoenberger
12. Laura Val
13. Lisa Ward
14. Jim Wheeler

Automatic USMS Delegates from Pacific

<i>Nancy Ridout</i>	<i>Past Pres.</i>
<i>Jim Clemmons</i>	<i>BOD</i>
<i>Joan Alexander</i>	<i>Legislation</i>
<i>Peter Guadagni</i>	<i>Legislation</i>
<i>Jim Shaw</i>	<i>Legislation</i>
<i>Phyllis Quinn</i>	<i>Long Distance</i>
<i>Barry Fasbender</i>	<i>Rules</i>
<i>Leanne Crittenden</i>	<i>Rules</i>
<i>Michael Moore</i>	<i>Zone Chair</i>

We are allowed 23 Pacific delegates so can consider 8 additional members. We will vote tonight to approve those listed above, along with others who express verbal or written interest at the meeting.

Top Ten and Records – Nancy Ridout

The Pacific Masters Short Course Yards Top Ten is in the process of being compiled as all of our SCY meets have concluded for this season. Records have been sent to USMS throughout the season.

Scheduling – John Morales

A vote needs to be taken to change the SAC 40th Sprint Pentathlon from Sunday, October 7th to Saturday, September 29th. This change would not conflict with any other scheduled events.

Coaches – Peter Guadagni, acting Chair

- ASCA Masters level 1 & 2 Coaches Clinic Scheduled for Mountain View on Saturday, Sept 29. We are encouraging our senior coaches to attend this clinic to enable them to become certified instructors for the Level 1 & 2 curriculum. We expect to conduct a second clinic in the Davis on Sunday, Sept 30.
- Propose Pacific Masters adopt a policy that it will pay the entire fee of any USMS ASCA Coach Training Clinic conducted within the Pacific Masters region for any Pacific Masters coach. Request motion.
- Propose Pacific Masters adopt a policy that it will pay 50% of the fee of any USMS ASCA Coach Training Clinic conducted within the Pacific Masters region for 5 Pacific USA-S coaches on a first come basis. Request motion.

Communications – Newsletter – Joanne Berven, Webmaster – Michael Moore

Newsletter – Joanne Berven

The July-August newsletter has not been started as I have received no swim information or direction for any other content. Deadline should have been May 6th.

Web Master – Michael Moore, no report

Task Force – Guadagni (Moore, Burns)

Communications Content subcommittee has continued to meet and has recently submitted its

ideas on website content and navigation to Michael (systems subcommittee) and Rich (design subcommittee).

Marketing/Publications – Rich Burns, no report

Officials – John King, no report

Legislation/Rules – TBD

Equipment – Peter Guadagni, no report

Ad Hoc Facilities – Joan Alexander

Old Business

New Business

Pacific Masters Standing Policies Document – Attached separately

Pacific Local Masters Swimming Committee
Balance Sheet
As of April 30, 2012

	Total		
	As of Apr 30, 2012	As of Apr 30, 2011 (PY)	Change
ASSETS			
Current Assets			
Bank Accounts			
15 Wells Fargo Checking Account	51,836	18,828	33,008
16 Wells Fargo Saving Account	130,939	130,616	323
25-9670 Mission National Bank Operating Account	5,550	9,947	-4,397
26-0370 Mission National Bank Business Account	45,369	82,708	-37,339
61 MNB CD 0187416050 - 07/2015	41,710	41,710	0
63 MNB CD 0187624450 06/2012	51,147	50,671	476
Total Bank Accounts	<u>326,551</u>	<u>334,480</u>	<u>-7,929</u>
TOTAL ASSETS	326,551	334,480	-7,929
LIABILITIES AND EQUITY			
Liabilities			
Equity			
3000 Opening Bal Equity	14,989	14,989	0
3900 Retained Earnings	283,008	304,396	-21,389
Net Income	28,555	15,095	13,460
Total Equity	<u>326,551</u>	<u>334,480</u>	<u>-7,929</u>
TOTAL LIABILITIES AND EQUITY	326,551	334,480	-7,929

Tuesday, May 08, 2012 08:56:11 PM GMT-7 - Cash Basis

Pacific Local Masters Swimming Committee
Profit & Loss
 November 2011 - April 2012

	Total			BUDGET	
	Nov 2011 - Apr 2012	Nov 2010 - Apr 2011 (PY)	Change	FY2012	
Income					
100 Registration					
100-A PacMasters					
101 PacMasters Membership Fees	128,399	122,693	5,706	150,000	-21,601
120 PacMasters Clubs Registration	920	3,338	-2,418	4,550	-3,630 FY 12 = Club registration Oct 2011 was \$2,365
130 PacMasters Transfers Fees	32	49	-17	200	-169
141 PacMasters Donation	3,285	3,285	1	2,000	1,285 FY12 and FY11 same amount - correct
Total 100-A PacMasters	132,636	129,364	3,272	156,750	-24,115
Total 100-B USMS	25,711	37,300	-11,589	63,050	-37,340
Total 200 Sanction Bond Deposits	1,450	1,644	-194	3,000	-1,550
Total 300 Other Income	4,488	8,063	-3,576	11,500	-7,013 WCM Oct 11 meet
Total 400 Interest	338	570	-231	1,350	-1,012
Total Income	164,622	176,940	-12,318	235,650	-71,028

FY 11 = Meet Management Fees Billing includes WCM Oct 11 meet

	Total			BUDGET FY2012	
	Nov 2011 - Apr 2012	Nov 2010 - Apr 2011 (PY)	Change		
Income					
1000 Office	10,830	5,644	5,186	18,038	
1050 Publications	4,897	4,253	644	15,100	-7,208 <i>FY12 = Purchase computer and Renewal notice in April 12 vs May 11</i>
1100 Web Site	2,333	2,067	266	4,142	-10,203 <i>Budget = Discontinue Swimminggazine</i>
1200 Chairman		1,431	-1,431	1,100	-1,809
1450 Treasurer	1,082	702	380	1,270	-1,100 <i>FY11 USMS BOD Dinner</i>
1500 Coaches	802	2,434	-1,632	11,100	-188 <i>FY 12 = PacMasters Letterhead and Envelopes</i>
1550 Committees		254	-254	1,000	<i>FY 12 = 7 Coaches to Napa Clinic vs 11 FY 11, FY 11 advertisement for Exell Clinic</i>
1700 Officials	717	1,715	-998	4,160	-1,000
1750 Sanctions/Meet Operations	8,948	8,527	421	21,000	-3,443
1950 Marketing/Publ. Rel.					-12,052
2000 Open Water Exp	2,133	13,498	-13,498	1,500	-1,500 <i>FY 11 = OW Safety conference and New logo design</i>
2050 Awards	4,971	9,126	-6,994	14,820	-12,667 <i>FY = 11 new equipment</i>
2100 Other Items	4,860	2,645	2,327	5,900	-929 <i>FY = 12 Timming April 12 vs May 11</i>
500 USMS Dues	24,785	37,599	4,194	12,400	-7,540 <i>FY = 12 November Annual Meeting</i>
600 Sanction Refunds	1,581	2,494	-913	63,050	-38,266
700 Contracts	32,204	32,085	119	3,200	-1,620
900 Convention	148	-100	248	64,944	-32,740
				33,640	-33,492
Total Expenses	100,292	125,040	-24,749	276,364	-176,072
Net Income	64,330	51,900	12,430	-40,714	105,044

Tuesday, May 08, 2012 08:09:44 PM GMT-7 - Cash Basis