

Pacific Masters Swimming
General Meeting
October 20, 2004

Call to order and introductions: The meeting was called to order by Michael Moore, Chairman @ 7:30 p.m.

Introductions: Michael Moore, FOG, Joanne Berven, Barbara Thomas, LNM, Alan Levinson, MAM, Barry Fasbender, STAN, Nancy Ridout, TAM, Kerry O'Brien, Joan Smith, Richard Smith, Joan Alexander, WCM

Approval of the minutes of – July 21, 2004 and September 29, 2004 MSP to approve.

Treasurer - Clarine Anderson – absent MST to table the report. There was a MS Table on the proposed budget. Additional expensed will be presented to the Executive Committee. A Budget Committee was formed to address the shortfall in the 2005 budget and other important issues. Clarine Anderson, Karla Reese, Barry Fasbender and Richard Smith will serve on the committee.

Chairman – Michael Moore – By Laws proposals to be published. Call for Service Award nominations.

Vice Chairman Administration – Barbara Thomas – No Report

Vice Chairman Operations - Barry Fasbender – No Report

Secretary - Joan Alexander - Executive Committee Report – Suggestions to streamline committee meetings were addressed. Five points were considered. 1. Try to end all meetings by 9:00pm, and have dinner at 7:00pm. 2. All Committee Chairs are to write their report and have it at the meeting. They will contact the Registrar whether or not they have a report so the Agenda can be made. A reminder for reports will be given 10 days from the meeting and the Sunday before the meeting. 3. Guidelines to Committee Chairs for reports and a template will be provided. Action items and important items will be addresses first and will be needed ahead of time. 4. Items for agenda each month will be Topic Specific. 5. A Sergeant-of-Arms should be appointed. After discussion it was suggested that a rotation of the position would be of distinct advantage. 6. A budget committee should be formed. Things like 'how much should be held in reserves', look at a 0 budget, etc.

At-Large – Bill Grohe – absent No Report

Committee Reports

Zone Chairman - Joan Alexander – No Report

Registration and Records - Nancy Ridout – We have 9,428 registered swimmers and 113 clubs as of October 16, 2004. The 2004 registration year ends December 31st but most registrations November 1st and after will go on the 2005 rolls. I propose to do the bulk of the PMS renewal invoicing by e-mail. Julie did this for SPMA last year with great success. This would leave only those who had not renewed through their clubs or responded to the newsletter or e-mail notice for invoicing in February, which could be quite cost effective.

Since last month we voted to discontinue the ISHOF donation box on our 2005 form, I propose we substitutes a PMS donation box. This was also a suggestion from Julie who said they had received several hundred dollars in response. MSP to approve.

We need to decide tonight on our 2005 meeting site. Two sites have been proposed, this facility in Danville, which would only be available January through March, and a room at the Heather Farm Community Center in Walnut Creek. The cost is somewhat cheaper in Walnut Creek and that room had a sink but no kitchen. There is a kitchen in the larger building, which we could reserve for our annual meeting at additional cost. MSP to approve the Walnut Creek Community Center.

Top Ten and Records – The Long Course 2004 PMS Top Ten has been submitted to USMS. Many thanks to Julie Paque for her help. A program developed by Mary Beth Windrath was shown at the convention. It utilized the member database which should help my job considerable. I plan to try it for the SCM Top Ten. There is no charge for the program.

Nancy has requested the new Adobe program. MSP

Annual Meeting – The Pacific Masters Swimming Annual Meeting will be held Wednesday, November 17th. It is a potluck dinner scheduled to start at 7:00 pm. PMS will provide drinks, eating utensils, napkins, plates and cups, and bread. Committee members will provide the food as noted below. It is traditional to invite team members and friends to this meeting, which will be shorter than usual, to experience how Pacific Masters works.

Please bring a dish for 8 – and a friend.

Those living within a 45 minute drive, or anyone who wants to, Main Dish

Those living over 45 minutes away, Salad or Dessert.

Coaches - Brian Stack/Kerry O'Brien – The coaches have set a date for Coaches/Fitness Clinic, November 20 and 21. The Coaches Clinic, November 20 headline speaker will be the world-renowned coach, author, and swimming scientist Dr. Ernie Maglischo, presenting topics on “early and mid-season conditioning, pre-championship meet focus, and Individual Medley racing.” Another lead speaker will still be added along with presentations given by nationally recognized coaches from within Pacific Masters Swimming. The day will consist of in-water opportunities, lecture, demonstration, social interaction, and a “Coaches Roundtable” for the exchanging of ideas. We expect 10-15 coaches. The cost is \$50, but is free if you assist with the Fitness Clinic Sunday.

Fitness Clinic, November 21 will be designed to provide tools to the “fitness minded” swimmers within Pacific Masters to help make their swimming more enjoyable and productive through lecture, demonstration, practice, video, and video

analysis. Long axis strokes will be addressed. We can handle about 30 swimmers. For more information call Kerry O'Brien or Brian Stack (PMS Coaches Chair) or Leianne Crittenden (PMS Fitness Chair). The Mentor Coaches Clinic will be held next year.

Communications/Newsletter - Joanne Berven – Joanne had questions regarding the transition from Swim Magazine to the new USMS Swimmer magazine. It was noted that she will be contacted by the publishers. Michael Moore – The web page is doing well.

Fitness – Leiann Crittenden - absent

Health and Safety – TBA

Hospitality – November, Baxter

It was MSP to keep the rotating schedule another year. A signup sheet for next year will be at the November meeting.

Equipment – Alan Cartwright - absent

Legislation Rules - Alan Levinson – Change to By-Laws to be voted on at the November meeting.

Section 103.3H Standing Committees in the Administrative Handbook needs updating. Two committees have the same responsibility listed

d. Equipment: ~~The committee is responsible for maintaining the PMS safety signs and stopwatches.~~ This committee shall be responsible for the maintenance of PMS Safety Signs, Stopwatches and Trailer and for coordinating their delivery with meet directors.

f. Hospitality: (delete and renumber) The committee shall be responsible for exploring potential meeting sites (with final approval of the PMS committee) and for the provision of beverages and snack items (including purchase and set up/clean up of such items) for the monthly PMS meeting. ~~This committee shall be responsible for the maintenance of PMS Safety Signs, Stopwatches and Trailer and for coordinating their delivery with meet directors.~~

Marketing/Public Relations – Bill Grohe/Dore Schwab – absent

Meet Operations - Barry Fasbender –

Officials – Cindy Baxter – absent

Open Water – Cindy Clements – absent

Scheduling - Marcia Benjamin – absent - The 2005 schedule was tabled.

2006 World Championships – Moore

Old Business –

New Business –

Team Announcements –

Adjournment - MSP at 9:10 p.m.

Respectfully submitted

Joan Alexander
Secretary
Pacific Masters Swimming

**Next Meeting – November 17, 2004 at 7:00 p.m.
Annual Meeting and Potluck Dinner**

This meeting will be at the Oak Hill Park Community Center, Danville