

**Pacific Masters Monthly Meeting
August 15, 2012**

Call to Order and introductions: The meeting was called to order by Peter Guadagni, Chairman @ 7:05 pm

Attendees:

Nancy Ridout, Leianne Crittenden, Peter Guadagni, Michael Moore, Barry Fasbender, Jim Clemmons, John Morales, John King, Glenda Carroll, Kildine Harms, Eric van Boer, Laura Val, Rich Burns, Laurie Perry, Caroline Lambert, Chris Campbell, Joel Wilson, Joanne Berven

CALL TO ORDER & INTRODUCTIONS

I APPROVAL OF MINUTES OF 07/18/2012 (separate attachment)

Approved.

In the future, minutes will be circulated to the Board, and the comments marked in them will be circulated, and then, when approved, will be posted on the website.

II OFFICERS' REPORTS

***CHAIRMAN - PETER GUADAGNI**, report attached

-Get budget requests in

-Service awards nominations are needed

-Discussion of whether to fund a new team, it was noted that Loch Ness Masters works out at the same pool at the time proposed; Peter will ask them to provide feedback on what issues and challenges they see in their efforts. **The pilot project for new club support was MSR.**

***REPORT OF THE TREASURER - KILDINE HARMS**, report attached

-sent Balance Sheet and income statement

-Convention registrations sent, room confirms received, will send travel arrangements so we can coordinate hotel shuttles

-Report accepted MSR

VICE-CHAIRMAN ADMINISTRATION - MICHAEL MOORE, no report attached

VICE-CHAIRMAN OPERATIONS - JIM CLEMMONS, no report

-He reviewed and approved the prior two months financials; there was nothing out of the ordinary.

-USMS Championship committee is going through interviews via telephone conference calls with bidders for National Championships, including Santa Clara, for 2014 SC Nationals. These are for both the short course and long course events. The committee is allowed to select both '14 & '15 events, if so inclined, depending on qualifications of the venues and bids received.

SECRETARY - LEIANNE CRITTENDEN, no report

AT-LARGE - CAROLINE LAMBERT, no report

ZONE CHAIR - MICHAEL MOORE, report attached

-Request is for each Zone to have an Open Water Championship, this may not be feasible for Oceana; this issue will be discussed at Zone meetings in Convention. Michael will send on to LMSC Chair for Hawaii for feedback

-LMSC Development Committee reviewed the results—Pacific had a perfect score on the standards:

Congratulations to John King, Barry, Kildine and Nancy for their efforts to complete this!

The Volunteer Roles Task Force has asked the Zone Chairs to submit a proposed description of the Zone Chair, and asked for comments.

III COMMITTEE REPORTS - See attached written reports

***OPEN WATER - GLENDA CARROLL**, no report attached

-Sanctioning process for USMS is online, but Glenda did not require Pacific event directors to do this, as she thought this was redundant work, since Pacific already fulfills the requirements set by USMS. Nancy suggested that Pacific address the ~~if~~ concerns at Convention.

-Discussed what to do about putting events on a calendar when ~~re~~ it has not been sanctioned by Pacific, and what events should be put on, Glenda needs some guidance on how to address this, Peter **asked for suggestions and** will try to draft some policy for this to be discussed at our next meeting. Until we have a policy, no non-sanctioned, non-recognized events will be **approved for the USMS calendar** ~~on the Pacific calendar~~.

MEET OPERATIONS – BARRY FASBENDER, report attached

-Discussion concerning how we can run the distance events more efficiently at Pacific Championships, Peter appointed a committee to suggest changes: Cokie Lepinski, Jim Clemmons, John King, Barry Fasbender and Michael Moore ~~to make suggestions~~ assigned to committee.

***REGISTRATION** – NANCY RIDOUT, report attached

-End of year registration process comes into effect on September 1

2013 Membership rate was discuss, USMS will go up \$2, PacMasters will stay the same.

TOP TEN & RECORDS – NANCY RIDOUT, report attached

-Short Course Meters records are now posted and available for use in meets

SCHEDULING –JOHN MORALES, report attached

-SCY to be held by WCM April 5, 6 and 7 (one week after Easter, this is during Campolindo's spring break) MSR

- SCM to be held by WCM October 11, 12, 13 at Heather farms MSR

-no bids yet for LCM; Santa Cruz may be able to come up with a bid, need to look at Open Water Schedule to decide dates, we may have San Mateo also bid for ~~it them~~. Decision and final schedule to be determined in September.

COACHES –COKIE LEPINSKI, not present, no report attached

COMMUNICATIONS –JOANNE BERVEN/NEWSLETTER, MICHAEL MOORE/WEB SITE

A. NEWSLETTER, report attached

B. WEB MASTER, no report attached

Communications/Content Committee, no report.

MARKETING/PUBLIC RELATIONS – RICH BURNS, no report

-Eric van Boer discussed with Peter the incentives and ways to use Amplifinity

OFFICIALS – JOHN KING, no report

LEGISLATION/RULES – TBD, PETER GUADAGNI see report

See Rules proposals for rules changes

EQUIPMENT – PETER GUADAGNI, no report

***HOSPITALITY** –MARCIA BENJAMIN , no report

-Kildine to bring meal in September

AD HOC FACILITIES – No report

IV. OLD BUSINESS

Standing policies—see attached report

V. NEW BUSINESS

-Karla Rees posted on Pacific Masters Facebook page traces of her open water swims using her new toy GPS.

VI. TEAM ANNOUNCEMENTS

-Chris Campbell—updated registration for Coaches Clinic they have 11 registrants (for 40 total spaces), people can sit in to get certified, contact Chris directly

-Stanford may allow swimmers to swim the 5K or 10 K Postal swim next month—if they decide to do it, this will be publicized in the update.

VII. ADJOURNMENT

Motion to adjourn at 8:33 pm MSR

Respectfully submitted,
Leianne Crittenden, Secretary

Next meeting will be on September 5
2012 MEETING DATES: 10/17cc, 11 /11



August 15, 2012, 7:00pm

AGENDA *Discussion Item

I	CALL TO ORDER & INTRODUCTIONS	7:00pm
II	APPROVAL OF MINUTES OF 07/18/2012 (separate attachment)	7:05pm
III	OFFICERS' REPORTS	
	* CHAIRMAN - PETER GUADAGNI, report attached	7:10pm
	* REPORT OF THE TREASURER – KILDINE HARMS, reports attached	7:15pm
	VICE-CHAIRMAN ADMINISTRATION – MICHAEL MOORE, no report	
	VICE-CHAIRMAN OPERATIONS – JIM CLEMMONS, no report	
	SECRETARY – LEIANNE CRITTENDEN, no report	
	AT-LARGE – CAROLINE LAMBERT, no report	
	* ZONE CHAIR – MOORE, report attached	7:20pm
IV	COMMITTEE REPORTS – See attached written reports	7:25pm
	* OPEN WATER – CARROLL, report attached	7:25pm
	A. USMS Sanctioning	
	* MEET OPERATIONS – FASBENDER, report attached	7:30pm
	* REGISTRATION – RIDOUT, report attached	
	* TOP TEN & RECORDS – RIDOUT, report attached	
	* SCHEDULING – MORALES, report attached	7:35pm
	* COACHES – LEPINSKI, no report	
	* COMMUNICATIONS – BERVEN/NEWSLETTER, MOORE/WEB SITE	
	A. NEWSLETTER, report attached	
	B. WEB MASTER, no report	
	C. TASK FORCE - Guadagni, no report	
	MARKETING/PUBLIC RELATIONS – BURNS, no report	
	OFFICIALS – KING, no report	
	LEGISLATION/RULES – TBD, (Chairman,Guadagni)	7:40pm
	A. USMS Legislation Proposals	
	EQUIPMENT – GUADAGNI, report attached	
	* HOSPITALITY – Volunteers for dinner: Sept – <i>Kildine Harms</i>	
	AD HOC FACILITIES – ALEXANDER, no report	
	<i>September meeting at the Walnut Creek Sports Basement, across from Heather Farm Park</i>	
V.	OLD BUSINESS	7:55pm
VI	NEW BUSINESS	8:00pm
VII.	TEAM ANNOUNCEMENTS	8:05pm
VIII.	ADJOURNMENT	8:10pm

2012 MEETING DATES: 7/18, 8/15cc, 9/5, 10/17cc, 11/11.

Working Calendar for August: Approve bids for Championship meets & January and February meets (due Aug. 10th); receive budget requests; preliminary review of USMS convention issues; receive proposals for changes to by-laws..

Working Calendar for September: Approve Preliminary Calendar of Events for 2013 (bids due 9/1 except Championship and January/February meets); determine meeting facility for 2013; final review/recommendations convention issues; publish proposals to changes in by-laws; preliminary budget proposal; USMS convention; deadline for Nov/Dec newsletter 10/1; call for Service Award Nominations.

Working Calendar for October: Adopt budget; approve 2013 Calendar of Events; Annual Meeting preparations; approve Service Award recipients; convention review.

AUGUST MEETING REPORTS – 8/15/2012

Officer and Committee Reports

Meeting policy. Please provide text to Nancy, prior to the meeting, of any items on which you would like the Committee to vote. *Re-established 1/18/2012.*

Chairman – Peter Guadagni

- Thank you to San Mateo Master Marlins, officials and volunteers for conducting a great Championship meet.
- The Executive Committee approved Rob Heath as a Pacific Masters delegate to the USMS convention. The following is his delegate statement:
"I have been an active member of the Manatee Aquatic Masters for the past 9 years, and also as a coach for the team the past 2 years. My love for competitive swimming is exceeded only by my desire to become more involved in the sport as a career. I would bring to the convention over 50 years of competitive swimming and coaching experience, a passion for the sport, and a desire to spread the benefits of USMS to the public in general, and to PMS members specifically. I would also value the opportunity to help shape the future of the sport with like-minded individuals from across the country."
- Reminder that 2013 budget requests should be sent to the treasurer prior to the end of August.
- Reminder that proposals for Pacific Masters' by laws changes should be submitted prior to the next meeting.
- We have received the attached request from San Ramon Valley Livermore Aquatics (SRVLA) to provide financial assistance for them to start a Masters program. Providing financial assistance to start Masters clubs has been contemplated by Pacific Masters. The SRVLA Masters team would use Olympic pool at California High School. This facility is in close proximity to Bishop Ranch, an office park with 30,000 workers. The head coach would be Larry Baeder, a coach recommended by Joel Wilson, who attended our coach development planning meeting in April. The SRVLA proposal requests complete funding for pool time for a 25 week period (\$3,684). I prefer a declining level of support but would like to expand the assistance to cover the head coach's salary. My suggestion is we provide full funding for the proposed program for first 2 months, two-thirds funding for the next 2 months, and one-third funding for months 5 and 6. Thereafter, they would be on their own. The cost of this approach would be \$3,552. If the new club attracts 75 net new members to Pacific Masters the funding would pay for itself after 3 years. I request the board to approve a \$3,600 over budget expenditure and authorize me to negotiate the specific terms of the financial assistance. I am looking at this as an experiment and a model for how we can provide assistance to other new clubs in the future. Even with this expenditure we will probably end the year under our approved expense budget.
- Eric van Boer and I are exploring how Pacific Masters can use Amplifinity (www.amplifinity.com) to grow our membership.

Vice Chair Administration – Michael Moore, no report

Vice Chair Operations – Jim Clemmons, no report

Secretary – Leianne Crittenden, no report

At-Large – Caroline Lambert, no report

Treasurer – Kildine Harms, financial reports attached separately.

Delegates are all registered and rooms have been confirmed by the Sheraton.

Zone Chair – Michael Moore

I received an email from John Traynor concerning having a Zone Open Water Championships. Attached is a copy of the proposal. In many respects, then does not work well for the Hawaii and Pacific LMSCs. Our LMSC is about 450 mi by 450 mi and our zone is over 2500 Miles from one end to another, about the same distance from San Francisco to New York.

The Zone chairs were part of organizing the survey of LMSCs minimum standards. Pacific did very well.

Open Water – Glenda Carroll

Meet Operations – Barry Fasbender

2012 PacMasters LC Championships. There were 587 swimmers entered in the meet. This is second only to the 607 swimmer we had in 2006 just before we hosted the FINA World Championships. The meet was well received and everyone enjoyed six warmup lanes rather than one. We had a few operational issues we need to think about.

Many swimmers swam much faster than their entered times. This resulted in heats that were not as competitive as they should have been. It also caused the meet to run much longer because faster swimmers in earlier heats place

slower swimmers in later heats. What is the best way to address this issue?

We had some check in problems with the individual mixed events due to the way that Meet Manager works. If a mixed event is included in the session report that lists the expected start time for each event, that event will not be listed on the check-in report for women and men. This happened on Sunday and several swimmers checked in for all their events on either the women or men check-in sheet, but missed the mixed check-in sheet. This resulted in creating an extra heat for these swimmers. I discussed this with Franz and we came up with a recommended way to handle this in the future for meets that have a few mixed events. We need to have separate events for women and men so those events that are swum mixed will be listed on the check-in sheets for both women and men. We will then copy these events to dummy events (e.g. events 1 and 2 would be copied to events 101 and 102). This allows us to have a copy of the original data in case we have to restore it. After the check in sheets are printed, we will change the women's event to a mixed event and combine the women and men's events (e.g. event 2 will be combined into event 1 and the swimmers in event 2 will be deleted). When the results are generated, the women's results go into the odd event number and the men's results go into the following event number.

Registration – Nancy Ridout

As of August 15th, we have registered 10,537 swimmers and 124 clubs. We have gained 338 swimmers since our last meeting. Membership totals for this time period in past years are as follows: 10,384 swimmers and 125 clubs as of 8/16/2011; 10,346 swimmers & 125 clubs as of 8/17/10; 10,221 & 126 as of 8/19/09; 9,382 & 120 as of 8/18/08; 9,431 & 112 as of 8/22/07; 9,598 & 117 as of 8/19/06; 9,086 & 105 as of 8/20/05; 8,963 & 111 as of 8/21/04; 9,306 & 109 as of 8/25/03; 9,573 & 119 as of 8/28/02; 9,122 swimmers and 119 as of 8/24/01; 8,537 & 111 as of 8/11/00; 8,144 & 101 as of 8/8/99; 7,927 & 101 as of 8/26/98; 7,716 & 107 as of 8/22/97; 7,159 & 108 as of 8/16/96; 6,378 & 97 as of 8/11/95; 6,171 & 93 as of 8/11/94; 5,938 & 88 as of 8/12/93; 5,847 & 80 as of 8/7/92.

Clubs may begin renewing for 2013 in October and I'll be sending out a message and the new form to that effect after the convention to ensure the information is correct and up to date. As of 9/1/12, new members will be able to pay a reduced fee of \$34 when joining for the remainder of 2011. Any swimmers paying the full fee will be sent a \$12 voucher with their cards to use for reducing their 2013 fee. We need to determine the Pacific Masters fee for 2012 in order to have our form ready and the software updated for online registration. Currently the club fee is \$65, and the transfer fee is \$3. Registration materials will be sent out to each currently registered club in early October.

After tonight's endorsements of the SCY, SCM, and LCM Championship meets, I will be able to draw up a meeting calendar for your approval at our September meeting.

Top Ten and Records – Nancy Ridout

Now that the LC Championships have concluded, I will prepare the Pacific Masters LC Top Ten and submit it to USMS for inclusion in the USMS Top Ten. I am in the process of updating the SCM records for the Modesto meet this weekend and the fall SCM meets.

Scheduling – John Morales

I sent out the request for Champ bids a month ago. I group emailed anyone who had hosted a meet, and singularly emailed anyone who had hosted a Champs Meet in the past few years. Michael has also included requests in his weekly e-blasts. Results so far are thus:

SCY- Walnut Creek has submitted the only bid for April 5-7 at Campolindo High School

LCM- I spent the better part of this past weekend trying to get a commitment from San Mateo. Tom Reudy, their coach, and Jeff Enright, active SMM swimmer were excited about the past weekend, but were uncommitted at this time. I will contact them one more time before our Wednesday meeting.

SCM- I have talked to John King and Kerry O' Brien about WCM hosting. I also emailed Chris Stewart, past meet director, but did not hear back. I do not believe there is a problem with them hosting the meet, I just have not been given a date. No other teams have bid to host this event.

I realize the bylaws require a vote on the 2013 Champ Meets at this month's meeting. The Long Course Meet appears to be the biggest challenge, but I am optimistic San Mateo masters will host again. I would like to get the Champ Meets set in stone, because other teams are looking to schedule their events.

Coaches – Cokie Lepinski

Communications – Newsletter – Joanne Berven, Webmaster – Michael Moore

Newsletter – Joanne Berven

The September-October Newsletter is in progress and should be ready before the end of the month.

Web Master – Michael Moore, no report

Task Force – Guadagni (Moore, Burns), no report

Marketing/Publications – Rich Burns, no report

Officials – John King, no report

Legislation/Rules – TBD (Guadagni) See attachment re: USMS Legislative proposals

Equipment – Peter Guadagni

- Process of making meet equipment and the open water trailer available to event venues has been working smoothly.
- We are investigating the addition of a pop up shade structure for officials to the meet equipment.

Ad Hoc Facilities – Joan Alexander, no report

Old Business

New Business

Pacific Local Masters Swimming Committee
Balance Sheet
As of July 31, 2012

	Total		Change
	As of Jul 31, 2012	As of Jul 31, 2011 (PY)	
ASSETS			
Current Assets			
Bank Accounts			
15 Wells Fargo Checking Account	46,459.76	21,083.98	25,375.78
16 Wells Fargo Saving Account	131,004.93	150,712.08	-19,707.15
25-9670 Mission National Bank Operating Account	5,550.21	9,947.16	-4,396.95
26-0370 Mission National Bank Business Account	87,273.69	40,888.37	46,385.32
61 MNB CD 0187416050 - 07/2015	41,709.99	41,709.99	0.00
63 MNB CD 0187624450 06/2012	0.00	50,839.84	-50,839.84
Total Bank Accounts	\$ 311,998.58	\$ 315,181.42	-\$ 3,182.84
LIABILITIES AND EQUITY			
Equity			
3000 Opening Bal Equity	14,988.50	14,988.50	0.00
3900 Retained Earnings	283,007.71	304,396.38	-21,388.67
Net Income	14,002.37	-4,203.46	18,205.83
Total Equity	\$ 311,998.58	\$ 315,181.42	-\$ 3,182.84
TOTAL LIABILITIES AND EQUITY	\$ 311,998.58	\$ 315,181.42	-\$ 3,182.84

Friday, Aug 10, 2012 07:03:19 PM GMT-7 - Cash Basis

Pacific Local Masters Swimming Committee

Profit & Loss January - July, 2012

	Total		
	Jan - Jul, 2012	Jan - Jul, 2011 (PY)	Change
Income			
100 Registration			
100-A PacMasters	95,224.50	110,193.50	-14,969.00
100-B USMS	25,284.50	29,323.50	-4,039.00
200 Sanction Bond Deposits	1,000.00	1,244.00	-244.00
300 Other Income	7,095.04	21,941.94	-14,846.90
400 Interest	357.82	649.49	-291.67
Total Income	\$ 128,961.86	\$ 163,352.43	-\$ 34,390.57
Expenses			
1000 Office	14,925.76	11,870.34	3,055.42
1050 Publications	2,679.74	6,169.75	-3,490.01
1100 Web Site	2,333.11	1,761.51	571.60
1200 Chairman		1,336.20	-1,336.20
1450 Treasurer	1,247.52	685.96	561.56
1500 Coaches	1,436.07	24,795.43	-23,359.36
1550 Committees		971.16	-971.16
1700 Officials	120.00	1,102.06	-982.06
1750 Sanctions/Meet Operations	10,144.26	10,712.13	-567.87
1950 Marketing/Publ. Rel.		10,164.17	-10,164.17
2000 Open Water Exp	2,231.18	12,335.44	-10,104.26
2050 Awards	3,715.53	5,697.53	-1,982.00
2100 Other Items	3,999.84	861.44	3,138.40
500 USMS Dues	18,389.50	35,902.50	-17,513.00
600 Sanction Refunds	2,812.50	825.00	1,987.50
700 Contracts	37,961.00	36,792.00	1,169.00
900 Convention	12,963.48	5,573.27	7,390.21
Total Expenses	\$ 114,959.49	\$ 167,555.89	-\$ 52,596.40
Net Income	\$ 14,002.37	-\$ 4,203.46	\$ 18,205.83

Friday, Aug 10, 2012 07:04:00 PM GMT-7 - Cash Basis