

**Pacific Masters Monthly Meeting
April 18, 2012**

Call to Order and introductions: The meeting was called to order by Peter Guadagni, Chairman @ 7:04 pm

Attendees: Nancy Ridout, Maggie Tevis, Leianne Crittenden, Peter Guadagni, Kildine Harms, Laura Val, Michael Moore, Barry Fasbender, Joanne Berven, Caroline Lambert, Phyllis Quinn, Rich Burns, Chris Campbell, Jim Clemmons, Kristy King

CALL TO ORDER & INTRODUCTIONS

I APPROVAL OF MINUTES OF 03/21/2012 (separate attachment)

Approved without change.

II OFFICERS' REPORTS

***CHAIRMAN** - PETER GUADAGNI, report attached

-Calling for people to help on Annual Meeting, if interested, contact Maggie, John Morales, Nancy Ridout or Peter Guadagni

-Whether there are any planned recommendations for rules or legislation changes; if so, send to Nancy Ridout so she can circulate

-Peter got an email from Tom Fristo, who is trying to swim all around Manhattan, English Channel and Catalina swims, as a fund raiser for Alzheimer's; all in 30 days!

***REPORT OF THE TREASURER** – KILDINE HARMS, reports attached

-financials attached, she is working on taxes (due May 15)

-Report accepted MSR

VICE-CHAIRMAN ADMINISTRATION – MICHAEL MOORE, no report

Heidi Renner passed away recently, she had had a stroke recently (after having a stroke as a child), Nancy indicated there is a memorial in a week or so for her.

VICE-CHAIRMAN OPERATIONS – JIM CLEMMONS, report attached

-complaint addressed by Barry in his report, concerning team size designations at Championships for purposes of scoring. Barry addressed the issue to say that it should be the number of swimmers registered at the meet, this has been an ongoing issue over the years. Peter asked Jim Clemmons to investigate championship team awards other than plaques. Suggested possibilities were banners, listing on website or something useful for team.

Jim and Caroline reviewed Kildine's bank reconciliations for January and February, and they were okay.

SECRETARY – LEIANNE CRITTENDEN, no report

AT-LARGE – CAROLINE LAMBERT, no report

ZONE CHAIR – MOORE, no report

III COMMITTEE REPORTS – See attached written reports

***OPEN WATER** – GLENDA CARROLL, absent

MEET OPERATIONS – BARRY FASBENDER, report attached

-Interesting statistics from SC Champs—722 swimmers, 18 were relay only; they were added when relays were entered, so they probably did not pay entry fees. This impacted the team size of some of the teams (they went from small to medium)

-2012 LC champs online entries are open today

-Quicksilver meet has 102 entries, Great! Nice weather may increase the entries. This is the last Pacific Masters sanctioned meet for this year's short course top ten times.

***REGISTRATION – NANCY RIDOUT, report attached**

See report

-We need to know who will be USMS Convention delegates by next meeting (convention is in Greensboro September 12-16)

Who will not go--Joanne Berven, Caroline Lambert

Who will go: Nancy Ridout, Maggie Tevis (maybe?), Leianne Crittenden, Peter Guadagni, Kildine Harms, Laura Val, Michael Moore, Barry Fasbender, Phyllis Quinn, Rich Burns, Chris Campbell, Jim Clemmons, Kristy King, John King, we could also have Glenda, John Morales, Stu Kahn, Jim Shaw.....

TOP TEN & RECORDS – NANCY RIDOUT, report attached

See report

SCHEDULING –JOHN MORALES, report attached

-Need to vote on change of dates as noted in his report MSR

-Manatees 2 x 1 swim is changed to September 15—Joanne will make sure newsletter also has this date.

COACHES –PETER GUADAGNI (acting), report attached

-Good coaches meeting, he will send survey results and meeting recap to Executive Committee, and will also send to others that ask for them

COMMUNICATIONS –JOANNE BERVEN/NEWSLETTER, MICHAEL MOORE/WEB SITE

A. NEWSLETTER, report attached

-Newsletter ready to go, Michael can post anytime after the 15th of the month

-Content group of Communications Subcommittee will send report next week, per Peter

B. WEB MASTER, report attached

-We were the Really Cool Website of the Month per USMS

-Many hits over the championship meet

-Discussed how to memorialize life events for members (births, deaths, marriages, etc.), Content Subcommittee will recommend what to do

MARKETING/PUBLIC RELATIONS – BURNS, report attached

-What are the local newspapers/websites so that we can contact them about information on Pacific Masters (such as “Patch” websites locally) to post information on. This request was sent electronically to all our clubs. One has been received back so far.

OFFICIALS – KING, no report

LEGISLATION/RULES – TBD, no report

-Please submit ideas for rules and legislative changes, ask for submissions from members. Peter to write a request for submissions to include in the next Update and sent to Nancy before next meeting - write it up with the specific rule change, reason and be prepared to discuss for three minutes.

EQUIPMENT – GUADAGNI, no report

***HOSPITALITY –** Volunteers for dinner needed: May- Jim Clemmons, July- Joan Alexander (Nancy to confirm), September, still need volunteer

AD HOC FACILITIES – ALEXANDER, report attached

IV. OLD BUSINESS

V. NEW BUSINESS

USMS Opportunities - Michael as Zone Chair and Elections Chair, Jim has said he wants to run again for the Board, but others can stand for election, see website (under administration/elections) if interested in running—need to submit package by the end of the month. Must have attended USMS Convention once in the last 5 years. A great place to be to work for Master's Swimming.

VI. TEAM ANNOUNCEMENTS

None

VII. ADJOURNMENT

Motion to adjourn at 7:56 pm MSR

Respectfully submitted,
Leianne Crittenden, Secretary

Next meeting will be in person on May 16 at Heather Farms Community Center, Walnut Creek

2012 MEETING DATES: 5/16, 6/20cc, 7/18, 8/15cc, 9/5, 10/17cc, 11/10 or 11.



April 18, 2012, 7:00pm Conference Call

AGENDA *Discussion Item

I	CALL TO ORDER & INTRODUCTIONS	7:00pm
II	APPROVAL OF MINUTES OF 03/21/2012 (separate attachment)	7:05pm
III	OFFICERS' REPORTS	
	* CHAIRMAN - PETER GUADAGNI, report attached	7:10pm
	A. GENERAL INFORMATION	
	B. ONE EVENT (OEVT) REGISTRATION PROPOSAL, see reports & attachment	
	* REPORT OF THE TREASURER – KILDINE HARMS, verbal & attached reports	7:15pm
	VICE-CHAIRMAN ADMINISTRATION – MICHAEL MOORE, no report	
	VICE-CHAIRMAN OPERATIONS – JIM CLEMMONS, no report	
	SECRETARY – LEIANNE CRITTENDEN, no report	
	AT-LARGE – CAROLINE LAMBERT, no report	
	ZONE CHAIR – MOORE, no report	
IV	COMMITTEE REPORTS – See attached written reports	7:20pm
	* OPEN WATER – CARROLL, report attached	7:20pm
	MEET OPERATIONS – FASBENDER, report attached	7:25pm
	* REGISTRATION – RIDOUT, report attached	7:30pm
	TOP TEN & RECORDS – RIDOUT, report attached	
	* SCHEDULING – MORALES, report attached	7:35pm
	* COACHES – GUADAGNI (acting), report attached	8:30pm
	COMMUNICATIONS – BERVEN/NEWSLETTER, MOORE/WEB SITE	
	A. NEWSLETTER, report attached	8:35pm
	B. WEB MASTER, report attached	8:40pm
	MARKETING/PUBLIC RELATIONS – BURNS, no report	
	OFFICIALS – KING, no report	
	LEGISLATION/RULES – TBD, no report	
	EQUIPMENT – GUADAGNI, no report	
	* HOSPITALITY – Volunteers for dinner needed: March- <i>Peter and Kildine</i> , May- <i>Jim Clemmons</i> , July _____, Sept _____	8:45pm
	AD HOC FACILITIES – ALEXANDER, report attached	8:50pm
V.	OLD BUSINESS	8:52pm
	A. COMMUNICATIONS TASK FORCE, partial report under Chairman	
VI.	NEW BUSINESS	8:55pm
VII.	TEAM ANNOUNCEMENTS	8:58pm
VIII.	ADJOURNMENT	9:00pm

2012 MEETING DATES: 3/21, 4/18cc, 5/16, 6/20cc, 7/18, 8/15cc, 9/5, 10/17cc, 11/10 or 11.

Working Calendar for April: Brainstorm USMS Rules/Legislation changes; accept nominations for convention delegates; present Swimmer of the Year and Coach of the Year awards at the PacMasters SC Championships..

Working Calendar for May: Elect and register USMS Convention delegates; review USMS Rules/Legislative proposed recommendations for change; year-end Pacific Masters financial report due to USMS; forms 990 FED/199 CAL/CT-2 CAL due by 5/15; deadline for July newsletter articles May 25th.

Working Calendar for June: Adopt and forward USMS Rules and Legislation proposals; forward Coach of the Year to USMS.

APRIL MEETING REPORTS – 04/18/2012

Officer and Committee Reports

Meeting policy. Please provide text to Nancy, prior to the meeting, of any items on which you would like the Committee to vote. *Re-established 1/18/2012.*

Chairman – Peter Guadagni

Thanks to Tri Valley and WCM for hosting a successful Short Course Yards championships under trying weather conditions.

As most of you know, Joan Smith passed away last week. I have sent a condolence note to Richard Smith on behalf of Pacific Masters.

The content subcommittee of the communications strategy committee has been meeting and should be ready to pass on some recommendations/ideas to the full communications strategy committee in the next 30 or 45 days.

Annual Meeting planning has started. Please let me know if you would like to participate in planning this year's meeting or if you have ideas or connections for a good keynote speaker.

Are there any proposals for changes to USMS Rules or Legislation?

Vice Chair Administration – Michael Moore, no report

Vice Chair Operations – Jim Clemmons

We received a complaint from a member about how the Championship meet is scored due to the amount of team entries being the determining factor. The complainant declared that team size categorization should be based on the total number of USMS registered swimmers of the team regardless of the amount of team members that enter the meet. I'm sure you've heard it before, and it's just a matter of time before we hear it again, but Barry addressed it in a very nice response.

Secretary – Leianne Crittenden, no report

At-Large – Caroline Lambert, no report

Treasurer – Kildine Harms, financial reports attached separately.

Zone Chair – Michael Moore, no report

Open Water – Glenda Carroll

The swimsuits from Q Swimwear were mailed to the winners on Tuesday, April 10.

With the help of Phyllis Quinn, we are putting together a registration form for OEVT and a flyer to go with it that describes the advantages of becoming a full Pacific Masters member. Once approved, it will be emailed to all the event directors.

This is my fifth and final year of being the Open Water Chair. Much has been accomplished over the past five years and I'm sure that progress will continue. I am talking with the Open Water Committee about possible replacements.

Meet Operations – Barry Fasbender

PacMasters 2012 SCY Championships. There were a total of 722 swimmers in the Meet Manager database. Of the total swimmers, 18 were relay only swimmers, most of which were entered into the database because they swam on relays. Note that these swimmers do not pay the meet entry fee. Also, these extra swimmers were not on the Team List printed in the program. As a results, some teams that thought they were in the small team category ended up in the medium size team category.

Quicksilver SCY Meet. As of Sunday night, there were 52 online entries for the meet with three more days for online entries. This is a good start for a new meet. There is still time for you to enter the meet so you will be able to say you swam in the first Quicksilver Masters meet.

Registration – Nancy Ridout

As of April 17th, we have registered 8753 swimmers and 121 clubs. Past numbers for this time period are as follows: 8,326 swimmers and 122 clubs as of 4/19/2011; 8,151 swimmers & 119 clubs as of 4/21/10; 7,639 & 119 as of 4/15/09; 6,643 & 116 as of 3/31/08; 6,627 as of 4/4/07; 6492 & 108 as of 4/15/06; 6068 & 99 as of 4/13/05; 6420 & 99 as of 4/10/04; 6990 & 106 as of 4/7/03; 7620 & 108 as of 4/21/02; 7129 & 113 as of 4/19/01; 6801 & 108 as of 4/14/00; 6780 & 98 as of 4/28/99; 6263 & 98 as of 4/16/98; 5904 & 97 as of

4/18/97; 5853 & 100 as of 4/24/96; 5194 & 83 as of 4/20/95; 5112 & 85 as of 4/22/94; 4645 & 84 as of 4/16/93; 4545 & 75 as of 4/22/92. We have added 339 swimmers since our last meeting.

A file of 3768 2011 swimmers who have not yet renewed for 2012 were sent to Beyond Words for paper invoicing. We have more renewals than usual for this time of the year so our cost will be less than budgeted. \$4,220.16

Top Ten and Records – Nancy Ridout

The Pacific Masters Short Course Yards Top Ten is in the process of being compiled as all of our SCY meets have concluded for this season. Records have been sent to USMS throughout the season.

Scheduling – John Morales

I would like to change The Keller Cove Open Water Swim from Sunday, September 16th to Sunday, September 30th. I believe a vote is needed.

Also, DAM needs to change their September 7th date. I will keep you updated. *I think he may mean 10/7.*

Unfortunately, I will be unavailable for the phone meeting. I apologize

Coaches – Peter Guadagni, acting Chair

Very productive coaches meeting on Saturday, April 14. Brian Stack, Stu Kahn, Larry Baeder, Chris Campbell, Hermine Terhorst, Scott Williams, Kerry O'Brien, Joel Wilson and Peter Guadagni were in attendance. The group started to create a coach development and support plan. Fifty-one coaches answered a survey that was used as input for the meeting.

Communications – Newsletter – Joanne Berven, Webmaster – Michael Moore

Newsletter – Joanne Berven

The newsletter will be ready to go by our Wednesday meeting. It will go out when Michael says he is putting it on the web.

Web Master – Michael Moore

The Pacific Masters website as awarded the "Really Cool Website of the Month" by United States Masters Swimming.

We set up with Fastlane Tek a way for people to view on the Pacific Masters website, immediately after the completion of the heat and results were immediately posted on the website. This was a very popular feature as results were heavily accessed by users.

The Update was sent out twice in the past month. 15,500 people currently receive The Update.

An email about the Swimming Save Lives Foundation grant was sent out all members who are under 22 (about 100 emails). The email encouraged the member to look at the USMS website and to consider applying.

Marketing/Publications – Rich Burns, no report

Officials – John King, no report

Legislation/Rules – TBD

Equipment – Peter Guadagni, no report

Ad Hoc Facilities – Joan Alexander

I have booked July 18 in our usual place, and will book Sept 5 when the fall schedule comes out. Our May 16 meeting is in our usual place.

Old Business

New Business

Pacific Local Masters Swimming Committee
Balance Sheet
As of March 31, 2013

	Total		
	As of Mar 31, 2013	As of Mar 31, 2012 (PY)	Change
ASSETS			
Current Assets			
Bank Accounts			
15 Wells Fargo Checking Account	80,971.59	61,184.40	19,787.19
16 Wells Fargo Saving Account	131,150.19	130,917.38	232.81
25-9670 Mission National Bank Operating Account	4,456.21	3,789.21	667.00
26-0370 Mission National Bank Business Account	85,055.93	45,368.58	39,687.35
61 MNB CD 0187416050 - 07/2015	41,709.99	41,709.99	0.00
63 MNB CD 0187624450 06/2012	0.00	51,112.44	51,112.44
Total Bank Accounts	\$343,343.91	\$334,082.00	\$9,261.91
Total Current Assets	\$343,343.91	\$334,082.00	\$9,261.91
TOTAL ASSETS	\$343,343.91	\$334,082.00	\$9,261.91
LIABILITIES AND EQUITY			
Liabilities			
Total Liabilities			\$0.00
Equity			
3000 Opening Bal Equity	14,988.50	14,988.50	0.00
3900 Retained Earnings	278,238.27	283,007.71	-4,769.44
Net Income	50,117.14	36,085.79	14,031.35
Total Equity	\$343,343.91	\$334,082.00	\$9,261.91
TOTAL LIABILITIES AND EQUITY	\$343,343.91	\$334,082.00	\$9,261.91

Tuesday, Apr 09, 2013 09:02:25 PM PDT GMT-7 - Cash Basis

Pacific Local Masters Swimming Committee
Budget vs. Actuals: FY2013 - FY13 P&L
 January - March, 2013

	Jan - Mar, 2013				Total			
	Actual	Budget	over Budget	% of Budget	Actual	Budget	over Budget	% of Budget
Income								
100 Registration	86,705.50	226,988.00	-140,282.50	38.20 %	\$86,705.50	\$226,988.00	\$ -140,282.50	38.20 %
200 Sanction Bond Deposits		2,400.00	-2,400.00		\$0.00	\$2,400.00	\$ -2,400.00	0.00%
300 Event and Other Income	269.00	10,450.00	-10,181.00	2.57 %	\$269.00	\$10,450.00	\$ -10,181.00	2.57 %
400 Interest	48.50	750.00	-701.50	6.47 %	\$48.50	\$750.00	\$ -701.50	6.47 %
Total Income	\$87,023.00	\$240,588.00	\$ -153,565.00	36.17 %	\$87,023.00	\$240,588.00	\$ -153,565.00	36.17 %
Expenses								
1000 Office	7,523.70	19,936.00	-12,412.30	37.74 %	\$7,523.70	\$19,936.00	\$ -12,412.30	37.74 %
1050 Publications	420.94	15,100.00	-14,679.06	2.79 %	\$420.94	\$15,100.00	\$ -14,679.06	2.79 %
1100 Web Site	482.26	14,142.00	-13,659.74	3.41 %	\$482.26	\$14,142.00	\$ -13,659.74	3.41 %
1200 Chairman		2,100.00	-2,100.00		\$0.00	\$2,100.00	\$ -2,100.00	0.00%
1450 Treasurer	383.08	1,780.00	-1,396.92	21.52 %	\$383.08	\$1,780.00	\$ -1,396.92	21.52 %
1500 Coaches	1,456.00	15,900.00	-14,444.00	9.16 %	\$1,456.00	\$15,900.00	\$ -14,444.00	9.16 %
1550 Committees		800.00	-800.00		\$0.00	\$800.00	\$ -800.00	0.00%
1700 Officials	219.00	6,600.00	-6,381.00	3.32 %	\$219.00	\$6,600.00	\$ -6,381.00	3.32 %
1750 Sanctions/Meet Operations	4,444.16	20,400.00	-15,955.84	21.79 %	\$4,444.16	\$20,400.00	\$ -15,955.84	21.79 %
1950 Marketing/Publ. Rel.		1,600.00	-1,600.00		\$0.00	\$1,600.00	\$ -1,600.00	0.00%
2000 Open Water Exp	90.10	16,496.00	-16,405.90	0.55 %	\$90.10	\$16,496.00	\$ -16,405.90	0.55 %
2050 Awards	863.37	5,900.00	-5,036.63	14.63 %	\$863.37	\$5,900.00	\$ -5,036.63	14.63 %
2100 Other Items	1,026.00	21,910.00	-20,884.00	4.68 %	\$1,026.00	\$21,910.00	\$ -20,884.00	4.68 %
500 USMS Dues	3,863.00	55,988.00	-52,125.00	6.90 %	\$3,863.00	\$55,988.00	\$ -52,125.00	6.90 %
600 Sanction Refunds		2,700.00	-2,700.00		\$0.00	\$2,700.00	\$ -2,700.00	0.00%
700 Contracts	17,134.00	67,144.00	-50,010.00	25.52 %	\$17,134.00	\$67,144.00	\$ -50,010.00	25.52 %
900 Convention		31,440.00	-31,440.00		\$0.00	\$31,440.00	\$ -31,440.00	0.00%
Total Expenses	\$37,905.61	\$299,936.00	\$ -262,030.39	12.64 %	\$37,905.61	\$299,936.00	\$ -262,030.39	12.64 %
Net Income	\$49,117.39	\$ -59,348.00	\$108,465.39	-82.76 %	\$49,117.39	\$ -59,348.00	\$108,465.39	-82.76 %

Tuesday, Apr 09, 2013 09:12:31 PM PDT GMT-7 - Cash Basis

Pacific Local Masters Swimming Committee Profit & Loss

January - March, 2013

	Jan-12		Feb-12		Mar-13		Mar-12		Total Jan - Mar	
	Jan-13	Change	Feb-13	Change	Mar-13	Mar-12	2013	2012	Change	
Income										
100 Registration	46,627.00	42,421.00	31,385.00	26,447.50	8,685.00	9,081.50	86,707.00	77,950.00	8,757.00	
300 Event and Other Income	792.00	661.00	289.00	302.00	1,679.98	211.50	2,740.98	1,174.50	1,566.48	
400 Interest	16.70	56.90	15.09	55.48	16.71	54.72	48.50	167.10	-118.60	
Total Income	\$ 47,435.70	\$ 43,138.90	\$ 31,679.09	\$ 26,804.98	\$ 10,381.69	\$ 9,347.72	\$ 89,496.48	\$ 79,291.60	\$ 10,204.88	
Expenses										
1000 Office	6,474.70	3,422.06		0.00	1,049.00	550.00	7,523.70	3,972.06	3,551.64	
1050 Publications	20.94	2,228.36		0.00	400.00	407.31	420.94	2,635.67	-2,214.73	
1100 Web Site		0.00		0.00	482.26		482.26	0.00	482.26	
1450 Treasurer	253.18	84.94	39.95	632.08	89.95	56.17	383.08	773.19	-390.11	
1500 Coaches	200.00	724.16	1,056.00	-592.13	200.00		1,456.00	724.16	731.84	
1700 Officials	120.00	120.00	57.60	1,056.00	41.40	41.40	219.00	120.00	99.00	
1750 Sanctions/Meet Operations	1,421.30	2,160.88	900.00	-1,429.38	3,596.59	900.00	5,917.89	5,390.26	527.63	
2000 Open Water Exp		405.00		0.00	90.10	1,264.00	90.10	1,669.00	-1,578.90	
2050 Awards	922.30	2,459.38		0.00	863.37	1,159.25	863.37	3,618.63	-2,755.26	
2100 Other Items	1,779.00	84.90	2,084.00	135.00	103.70	74.44	1,026.00	294.34	731.66	
500 USMS Dues		3,120.50		1,882.00			3,863.00	6,199.00	-2,296.00	
600 Sanction Refunds		625.00		-955.50			0.00	1,580.50	-1,580.50	
700 Contracts	5,423.00	5,256.00	6,193.00	603.00	5,518.00	5,423.00	17,134.00	16,269.00	865.00	
Total Expenses	\$ 16,614.42	\$ 20,691.18	\$ 10,330.55	\$ 11,523.96	\$ 12,434.37	\$ 10,990.67	\$ 39,379.34	\$ 43,205.81	\$ 3,826.47	
Net Income	\$ 30,821.28	\$ 22,447.72	\$ 21,348.54	\$ 15,281.02	\$ 2,052.68	\$ 1,642.96	\$ 50,117.14	\$ 36,085.79	\$ 14,031.35	

Tuesday, Apr 09, 2013 09:04:15 PM PDT GMT-7 - Cash Basis