



January 17, 2024; Log in 7:00 p.m.
Zoom ID: 883 864 6002 password: PacMasters

AGENDA *Discussion Item

- I. **Call to Order & Introductions**
- II. **Approval of November meeting minutes (separate attachment)**
- III. **Reports**

Executive Committee

- Chair**—Ian King, report
- Treasurer**— Laura Shope, reports attached
- Past Chair** – Phyllis Quinn, no report
- Secretary**—Sally Guthrie, report attached
- Office Administrator**—Chris Ottati, report *
- Schedule**—Steve Cutting, report

Pool Meet Committee—Chad Holbrook, report

Meet Operations—Ahren Lehnert, report

Officials— David Benjamin, report

Open Water Committee—Rebecca Friedlander, report

Communications and Technology—Michael Moore, no report

Update—Chris Ottati, report

Website—Dan Wegner, report

Clubs and Coaches—Shari Cruse, report *

Ad Hoc Committees—reports

Old Business – no report

New Business – reports

Club News – no report

Policy Updates – no report

2023 MEETING DATES: all dates are tentative: October 18, November Annual Meeting – November 12

Working Calendar for January: Set and approve committee goals and objectives; nominate recipient of Ransom Arthur Award; Call for Coach of the Year nominations; CA State Nonprofit Statement due; 1099 Misc. due to individuals by 1/31;

Working Calendar for February: Forward PacMasters Ransom Arthur Award nomination to USMS;; 1096/1099 reporting to IRS due 2/28; tabulate PacMasters Age Group Swimmers of the Year); approve PacMasters Age Group Swimmers of the Year; vote for overall male & female SOTY; order SOTY awards;

Working Calendar for March: distribute Convention Delegate information;

January meeting reports –01/17/2024 Officer and Committee Reports

Meeting policy: Please provide text to Chris, prior to the meeting, of any items on which you would like the Committee to vote. Re-established 1/18/2012.

Executive Committee

Chair—Ian King, report

A very Happy New Year to everyone! We have an exciting 2024 ahead of us and I am absolutely thrilled and honored to serve as your new LMSC Chair. I am equally thrilled and very thankful for our new (and returning) Executive Committee members:

Michael Moore (returning) – VP Communications & Technology
Chad Holbrook – VP Pools
Rebecca Friedlander – VP Open Water
Shari Cruse – VP Clubs & Coaches
Sally Guthrie – Secretary
Laura Shope (returning) – Treasurer

Our schedule is looking to shore up plenty of opportunities for pool meets, open water competition and virtual challenges. Add to the mix that it's an Olympic year and we have a definite recipe for success and a ton of fun! I look forward to what the year ahead has to bring and the privilege of getting to know more of our members.

Treasurer—Laura Shope, financial reports attached

2023 Year End P&L also attached

Past Chair—Phyllis Quinn, no report

Secretary—Sally Guthrie, report attached

Office Administrator—Chris Ottati, report *

Registration: 6,746 members; 113 clubs; 201 self-identified coaches have registered for Pacific Masters as of 01/16/24. In 2023, we had 6,674 members; 113 clubs; 440 self-identified coaches.

Coach of the Year: It is time to start putting together nomination packets for 2024 Coach of the Year. This will be awarded in May at our SCY Championships. A description of the award along with the nomination and selection process can be found [here](#). More details can be [found here](#). Nomination packets are due Friday, March 15, 2024 and should be sent to the [Chair of Pacific Masters](#).

Handbooks: Matt Roper reviewed our Meet Operations Handbook and our Meet Directors handbook before he left the VP of Pools position. Thank you, Matt! I have been reviewing the handbooks and implementing many of his proposed changes. Many of these require review of our Administrative Handbook and Bylaws as well. I will continue to work on these over the next few months and will eventually bring the

proposed changes to this committee for approval.

Proposal to increase money for rule book orders:* I proposed that we add \$96 to our rule book budget for 2024.

Rational: USMS increased the price of the USMS rule book fairly significantly this year, a fact that we didn't know when we set our budget last fall. Our budget was set at \$100 and we actually spent \$196 on rule books this month.

Schedule—Steve Cutting, report

2024 schedule development

calendar event changes since the October meeting:

- Added Santa Rosa Masters Resolution Meet (SCY). Hosted by SRM at Santa Rosa Junior College on Saturday January 13, 2024
- Pacific Masters Long Course Championships. Hosted by MAQ at the Miwok Aquatic Center, Novato on Friday August 2 – Sunday August 4, 2024. Approved via email Nov. 6, 2023
- Pacific Masters Relays (SCY). Hosted by Pacific Masters at Oceana H.S. Pacifica on Sunday, March 17, 2024
- MAQ Short Course Meet (SCY). At the Miwok Aquatic Center, Novato on April 14, 2024
- Added 400 Fastest Pull for Sebastopol postal, August 1 – 31, 2024

Championship meet requiring approval:

- Pacific Masters Short Course Meters Championships. To be hosted by WCM at the Clarke Swim Center, Walnut Creek on Friday October 4 – Sunday October 6, 2024.

Pool Meet Committee—Chad Holbrook, report

- Santa Rosa Masters hosted another successful meet Saturday 1-13-24. It was a smoothly run meet and a great start to the season. Big thank you to John Morales!
- We plan on the Olympic Club 1500 SCM meet 1-27-24, the meet registration is full and closed.
- Vacaville will host their 2nd SCY Super Bowl Meet 2-10-24. Registration is open now.
- Albany Splash and Dash SCY Pentathlon is scheduled for 2-24-24 and is open for registration.
- City Mile is the following day 2-25-24 and is open for registration.
- Pacific Masters Relay has returned to the schedule this year and we hope to help generate support and interest with clubs. The meet will be at Oceana HS in Pacifica, 3-17-24.

Meet Operations—Ahren Lehnert, report

There are two pending sanctions which should be complete soon:

1. Pacific Masters Relays (approved 1/15) – Peter will speak briefly about this fun and exciting event
2. 2024 Bay Area Senior Games

Officials— David Benjamin, report

Meet referees for meets through May

1/13 Santa Rosa Resolution: Bill Sargis

1/27 TOC Mile: David Benjamin

2/10 Vacaville Super Bowl: Niffey Carmody

2/24 Albany Pentathlon: Tom Cross

2/25 City Mile: John King
3/17 Pacific Masters Relay: David Benjamin
4/14 Marin Aquatic Masters SCY: TBD
5/17-19 SCY Championships; John King (95% confirmed), David Benjamin, Asst.

The 2024 Rule Books are in. I will bring the mini rule books to the TOC meet, the Albany Pentathlon and the City Mile to distribute to officials. (BTW, the “mini” rule books aren’t so mini anymore, as they measure 4” by 8 1/2”, but they’re still more convenient for officials than the full rule books.) Some of you are receiving rule books separately because of your positions in USMS. And I have full rule books for Chad (VP, Pools), Rebecca (VP, Open Water), Shari (VP, Clubs and Coaches), and Ahren (Meet Operations). Let me know how/when to get them to you.

Let me know if I’ve overlooked you.

Open Water Committee—Rebecca Friedlander, report

Rebecca Friedlander, Sue Free, Karen Charney, Kim Elsbach, David Spitzler, Dave Brancamp, Jennifer Phalen, Steven Small, Ann Schnuer

The committee had its first meeting Wednesday, January 10, with the following results:

- three new members introduced (Stephen Small, Jennifer Phalen, Ann Schnuer)
- Jennifer Phalen will serve as “camping contact” for 2024 OW events
- David S. will draft one-sentence committee mission statement to begin this task
- Review Pacific OW Handbook bullet points as starting point of slightly longer committee purpose description
- Current and past events reviewed. Current event directors to be contacted/invited to next meeting to learn how they can be further supported to grow events.
- Same-day event registration discussed, does this help or hurt event numbers?
- Building current OW events via land attractions (e.g. vendors, food trucks) currently rejected based on permit and contract costs/time
- Kimberly E. presented OW Challenge participation patch award research. A proposal is being developed for board presentation.
- *Update* submission info shared; moving forward OW event evaluators will be required to write a recap and submit this with images to M. Moore for the newsletter and website
- 2024 evaluators: Berryessa/Rebecca, Del Valle/Dave B., Donner/David S., Keller Cove/Kimberly (and possibly also Santa Cruz).
- Agreement to move forward with recognizing OW swimmer’s event tallies on the website. Testing of process underway via 2023 results, if all are available.
- 2024 Eight Bridges Virtual update: “Hooray for Hollywood” theme, swimmers accrue movie, TV show, song, etc. references to the bridges. Electronic badge design discussion with Zina planned. New, additional swim options this year: double crossing for solos and relays, a solo + relay registration option. Call out made for bridge images (Dumbarton, San Mateo-Hayward, Carquinez, Benicia).

Communications and Technology— Michael Moore, no report

Update—Chris Ottati, report

Since our November annual meeting three e-newsletters have been sent; November 15, December 13 and January 9. The editor for all three editions was Linda Hepworth. The UPDATE is supervised by Michael Moore, VP Communications and Technology.

Website—Dan Wegner, report

Past Month

New Year 2024 Update

Upcoming

Create form for uploading meeting Agendas and Minutes

Create new display of archived Articles

Clubs and Coaches—Shari Cruse, report *

- Working with USMS to schedule and organize a level 2/3 coach certification program in late September 2024 at Miwok.
- In conjunction with the above, plan to hold a Pac Masters Education for Coaches program on one day of the same weekend. I will be reaching out to all Pac Masters coaches with proposed topics and requesting input. Will then form a committee to help run the event.
- Working on some innovative ideas for supporting clubs and coaches in 2024 and will report on those in February or March.
- Topic of changing the date of Coach Appreciation Week has come to my attention and will be discussed at the meeting. *
 - May is a lovely time to be appreciated by your LMSC and your swimmers. Coaches in our LMSC have just come through the absolute worst time to be on deck. We have coached in the rain and freezing temperatures, and have often worked very hard to keep our teams together with waning numbers due to dark mornings and evenings, extreme weather conditions, etc. (see my recent article :)
 - To have your swimmers recognize your efforts with flowers or a coffee or a gift card is absolutely lovely halfway through the year. You are appreciated for those difficult months and inspired to move forward into a very busy swim meet season with travel meets, ALTS programs, etc.
 - Having coach appreciation in October is so close to the holiday season when your team again hopefully appreciates you. If you have a team captain or a board member sending out an email to the team to collect money for a group gift in October, it is then almost immediately followed by another one for the holidays which might be a burden to some.
 - October is a busy time of year: our SCM meet where the focus is on the swimmers, USMS Annual meeting in September, USMS Volunteer relay in October, many families getting situated into a new school year.
 - Pac Masters is a large LMSC, and it is ok if we do things a little differently. Our messaging is good, we have great people writing up the newsletters and sending out excellent information to our members. One of my goals this year is to make sure our coaches also feel appreciated by our LMSC. Even if the above reasons are not enough, I would like to appreciate our coaches mid year when we are not also focused on promoting and/or attending the conference in Houston, the annual meeting, the short course meters champs, etc.

History and USMS perspective – Peter Guadagni

In 2013, Pacific Masters established Coach Appreciation Week as being the week beginning

with the first Sunday of May. About four years ago, the national organization followed Pacific's lead and promoted the concept to all of USMS. It turns out that there is a National Coaches Day in October (<https://www.nationaldaycalendar.com/national-day/national-coaches-day-october-6>) on which coaches from all sports are honored. October is also a time when the calendar is relatively free of competing USMS programs and events. To align with National Coaches Day and do a better job promoting our own Coach Appreciation week, USMS has decided to move the national Coach Appreciation Week to October, this year October 7-13. Pacific Masters established its own week for the program independently and must vote if it wants to move the date to align with the national program. There are valid reasons for both the May and October dates.

Ad Hoc Committees — reports

USMS ALTS – Kim Elsbach, no report

USMS LMSC Development – Ian King/Karen Harris, no report

USMS Rules – David Benjamin, no report

USMS Legislation - Teddy Palmer & Marcia Benjamin, no report

Diversity and Inclusion – Vicki Shu, report

Members: Ahren Lehnert, Amos Chan, Paul Frentosos, Steve Terusaki, Shari Cruse, Kate Stephensen, Mike Abegg, Vicki Shu

While the D&I Committee held its first meeting in 2024 on January 8 and did not have a December 2023 meeting, committee members were busy working on several initiatives at the end of 2023 into 2024:

The D&I Committee was connected with the Challenged Athletes Foundation to participate in a swim clinic in San Francisco. While there were some miscommunications around what the clinic was actually for, the experience has inspired Shari to possibly add training for PacMasters coaches in the area of challenged athletes training through the Coaches' Committee.

The D&I Committee worked closely with the Adult Learn To Swim (ALTS) Committee to create a grant program to support efforts to bring inexperienced swimmers and/or graduates of their ALTS (Adult Learn to Swim) programs into their Masters Swimming programs. We are pleased to learn from ALTS that the Executive Committee unanimously approved the pilot program! The D&I Committee is excited to be supporting ALTS in creating a safe and inclusive swimming environment regardless of ability.

The D&I Committee is working with the IT & Communications Committee to create and manage its own page on the Pacific Masters website. D&I will work on a framework to ensure its page fits seamlessly into the website and adds value for all those who visit the Pacific Masters website.

The D&I Committee is renewing our efforts to realize a full Pacific Masters membership survey.

The D&I Committee seeks to serve as a resource and thought partner for all Pacific Masters committees. Please do not hesitate to reach out with any questions!

Finally – we are continuously welcoming new members! We believe a diversity of voices makes us stronger and more effective. If you know of anyone who may be interested in joining us, please contact Vicki Shu at Div_IncChair@pacificmasters.org

Marketing and Membership – Michael Moore, no report

Annual Celebration and Meeting – Teddy Palmer, report

Members: Teddy Palmer, Nancy Ridout, Rich Burns, Annette Coholan, Maggie Tevis, Susan Collins, Lorena Sims, Phyllis Quinn, Chris Ottati

A Special Thanks to Committee Meeting Members
Chris Ottati, Nancy Ridout, Rich Burns, Phyllis Quinn,
Maggie Tevis, Annette Coholan, Ian King and Susan Collins

The 2023 Pacific Masters Annual Meeting and Celebration took place on a beautiful day, at the Indian Valley College Campus in Novato on November 12, 2023. Our first return to an in-person celebration started out with a lively pool extravaganza. Thank you to Shari Cruz for setting us up with two pools to utilize, with a coached swim workout by Shari and staff and two impressive and beneficial clinics by Olympian Nick Thoman. Nick was thankfully discovered and suggested by Rich Burns and Laura Val. He was fabulous and took on the Keynote Speaker role later in the day. He was one of the best speakers that we have had. The after-swim snacks and coffee were wonderful, and we have Annette to thank for those. We moved down to the Venue, a gorgeous building in the trees on the campus. We enjoyed a virtual talk by Paralympics Swimmer Tucker Dupree, who is visually impaired. We had a delicious lunch and, as mentioned before, a great keynote by Nick Thoman. The business meeting included was terrific and Phyllis Quinn was enthusiastic leading this important portion of our day. We elected new Pacific Officers, who are all professionally qualified and we all thank them in advance for their time. We voted to approve reports. Nancy Ridout led the awards segment of the meeting and was very entertaining with the details she announced with each award. Congratulations to the Award Winners!

New Business—no reports

Club news— no report

Policy Updates – no report



**Pacific Masters Swimming
2023 Annual Celebration and Meeting
November 12, 2023**

7:30 - 8:00 a.m. – Check-in for morning workout and/or clinic, Miwok Aquatics Center
8:00 - 9:30 a.m. – morning workout and/or clinic, Miwok Aquatics Center
10:00 – 10:30 – check in at Jonas Center
10:30 - 11:40 a.m. – Tucker's Talk, Tucker Dupree, Jonas Center
11:45 a.m. - 1 p.m. – Lunch, Jonas Center
12:40 - 1 p.m. – Autographs and photos, Nick Thoman, Jonas Center
1:05 - 2:15 pm – Key note address, Nick Thoman, Jonas Center
2:15 - 3:30 p.m. – Celebration meeting and awards, Jonas Center

- Call to Order – 2:20pm
- Welcome and agenda review by Phyllis Quinn, Chair of Pacific Masters
- Business Meeting
 - Pacific Masters Year in Review
 - October 2023 Meeting minutes – approved
 - November 2023 Financials – accepted
 - 2024 Budget - approved
 - Bylaws changes proposal – approved as outlined below for section 103.4 - Membership and Fees

1. CLUB – EVERY MEMBER CLUB JOINS PACIFIC MASTERS SWIMMING AND USMS BY SUBMITTING AN APPROVED APPLICATION AND BY PAYING AN ANNUAL FEE CONSISTING OF ~~A NATIONAL CLUB FEE ESTABLISHED BY USMS AND A LOCAL CLUB FEE ESTABLISHED BY THE PACIFIC MASTERS SWIMMING.~~ A NATIONAL CLUB FEE AND A LOCAL CLUB FEE, BOTH ESTABLISHED BY USMS.

2. MEMBER REGISTRATION – EACH MEMBER SUBMITS A REGISTRATION APPLICATION AND PAYS AN ANNUAL FEE CONSISTING OF ~~A FEE ESTABLISHED BY USMS AND A FEE ESTABLISHED BY THE PACIFIC MASTERS SWIMMING COMMITTEE.~~ A NATIONAL FEE AND A LOCAL FEE, BOTH ESTABLISHED BY USMS.

- Executive Committee Elections 2023-2025 – following slate of nominees elected/re-elected by acclimation:
 - * Chair - **Ian King**
 - * VP Communications & Technology – **Michael Moore**
 - * VP Pools – **Chad Holbrook**
 - * VP OW – **Rebecca Friedlander**
 - * VP Clubs & Coaches – **Shari Cruse**
 - * Secretary – **Sally Guthrie**
 - * Treasurer – **Laura Shope**

- Recognition of 2023 Officers, Committee Chairs & Key Volunteers
- Recognition of USMS 2022 Board of Directors Elected Officers from Pacific Masters
 - President – **Peter Guadagni**
 - VP of Community Services – **Chris Campbell**
 - Oceana Zone Director at Large – **John King**
- Recognition of USMS 2023 Award Winners from Pacific Masters
 - USMS Club of the Year – **Tamalpais Masters**
 - Open Water Service Award – **Ali Hall**
 - Officials Excellence Award – **John King**
 - Dorothy Donnelly Service Award – **David Brancamp, Kim Elsbach, Stu Kahn, Laura Shope**
- Presentation of 2023 Pacific Masters Service and Achievement awards
 - Pacific Masters Coach of the Year – **Andy Brennan**
 - Nancy Ridout Award for Distinguished Service – **Carol Nip**
 - Contributor of the Year – **Missy Hunter**
 - In Appreciation Awards – **Rebecca Friedlander, Judah Grossman, Matt Roper, David Spitzler**
 - Peggy Lucchesi Award – **Ian King**
 - Personal Achievement Awards – **TOC English Channel Relay (Allison Arnold, Catherine Breed, Thomas Dowley, Matthew Korman, Felicia Lee, John Piirainen)**
 - Personal Achievement Honorary Mention – **Marin Aquatics Masters and Get Fit Davis Masters Swimming Adult Learn to Swim Relays (Grace Leung, Elsa Leung, Ferenc Paczka, Moses Isang, Arivuchelvi Raju, Rafael Razo, Janet Hurtado, Chiedozi Acholonu, Michael Casterline, Bob Sands, Tanya Angell, Teresa Stormberg)**
- Meeting Adjourn: 3:25pm

Pacific Local Masters Swimming Committee
Statement of Financial Position
As of January 15, 2024

	Total			
	As of Jan 15, 2024	As of Jan 15, 2023 (PY)	Change	% Change
ASSETS				
Current Assets				
Bank Accounts				
1000000 Cash				
1000100 Wells Fargo Checking Account	117,786	69,732	48,054	68.91%
1000200 Wells Fargo Savings Account	87,121	87,227	-107	-0.12%
1000300 Wells Fargo CD	205,586	200,503	5,082	2.53%
Total 1000000 Cash	\$ 410,492	\$ 357,462	\$ 53,030	14.84%
Total Bank Accounts	\$ 410,492	\$ 357,462	\$ 53,030	14.84%
Other Current Assets				
Other Current Assets				
Prepaid Expenses	700		700	
Total Other Current Assets	\$ 700		\$ 700	
Total Current Assets	\$ 411,192	\$ 357,462	\$ 53,730	15.03%
TOTAL ASSETS	\$ 411,192	\$ 357,462	\$ 53,730	15.03%
LIABILITIES AND EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
2000500 Payroll Liabilities				
2000505 CA PIT / SDI				
2000506 CA SUI / ETT				
2000510 Federal Taxes (941/944)	1,631	1,110	521	46.93%
Total 2000500 Payroll Liabilities	\$ 1,631	\$ 1,110	\$ 521	46.93%
2000550 Direct Deposit Payable				
Total Other Current Liabilities	\$ 1,631	\$ 1,110	\$ 521	46.93%
Total Current Liabilities	\$ 1,631	\$ 1,110	\$ 521	46.93%
Total Liabilities	\$ 1,631	\$ 1,110	\$ 521	46.93%
Equity				
3000000 Opening Balance Equity	14,989	14,989		
3900000 Retained Earnings	341,263	341,807	-545	-0.16%
Net Revenue	53,310	-444	53,754	12112.96%
Total Equity	\$ 409,561	\$ 356,352	\$ 53,209	14.93%
TOTAL LIABILITIES AND EQUITY	\$ 411,192	\$ 357,462	\$ 53,730	15.03%

Monday, Jan 15, 2024 10:46:32 AM GMT-8 - Cash Basis

Pacific Local Masters Swimming Committee
Budget vs. Actuals: FY 2024 - FY24 P&L
 January - December 2024

	Total				NOTES
	Actual	Budget	Remaining	% Remaining	
Revenue					
4000000 INCOME					
4010000 Registration					
4011000 Membership Dues	52,262	140,000	87,738	62.67%	1
4012000 Clubs Registration	112	1,600	1,488	93.00%	
4014000 PacMasters Donations	2,092	4,000	1,908	47.70%	
Total 4010000 Registration	\$ 54,466	\$ 145,600	\$ 91,134	62.59%	
4020000 Event Fee Income					
4020200 Open Water Sanction Fees		7,000	7,000	100.00%	
4020300 Meet Management Services		1,048	1,048	100.00%	
4020400 Sanction Bond Deposits		300	300	100.00%	
Total 4020000 Event Fee Income		\$ 8,348	\$ 8,348	100.00%	
4070000 Other Income					
4070100 Clinic Revenue		2,500	2,500	100.00%	
Total 4070000 Other Income		\$ 2,500	\$ 2,500	100.00%	
4090000 Bank Interest		200	200	100.00%	
Total 4000000 INCOME	\$ 54,466	\$ 156,648	\$ 102,182	65.23%	
Total Revenue	\$ 54,466	\$ 156,648	\$ 102,182	65.23%	
Gross Profit	\$ 54,466	\$ 156,648	\$ 102,182	65.23%	

Expenditures

6000000 EXPENSE

6100000 Office and Administrative

6100110 Supplies	75	1,000	925	92.50%
6100120 Postage		250	250	100.00%
6100130 Printing		250	250	100.00%
6100300 Telephone	61	750	689	91.92%
6100400 Rule Books	196	100	-96	-96.00%
6100450 File Storage		3,900	3,900	100.00%
6101200 Office Travel/Training/Entertainment		50	50	100.00%
6101900 Office Administrator		32,000	32,000	100.00%
61019010 Payroll Taxes		3,600	3,600	100.00%
61019020 Workers Compensation	543	600	57	9.50%
6102100 Renewal Notices		100	100	100.00%
6109000 Misc. Office Expenses		500	500	100.00%

2

Total 6100000 Office and Administrative \$ 875 \$ 43,100 \$ 42,225 97.97%

6200000 Executive Committees

6210000 Chairman

6210110 Chair Office/General Admin. Expenses		100	100	100.00%
6210200 ChairTravel/Entertainment		500	500	100.00%
6210300 Diversity and Inclusion		500	500	100.00%

Total 6210000 Chairman \$ 1,100 \$ 1,100 100.00%

6220000 Treasurer

6220110 Acctg Online Services		969	969	100.00%
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Total 6220000 Treasurer \$ 969 \$ 969 100.00%

6240000 Awards

6240100 Swimmer of the Year		7,000	7,000	100.00%
6240130 Service/Achievement		1,500	1,500	100.00%
6240160 Coach of the year		300	300	100.00%

Total 6240000 Awards \$ 8,800 \$ 8,800 100.00%

6260000 Scheduling

	900	900		
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Total 6200000 Executive Committees \$ 900 \$ 11,769 \$ 10,869 92.35%

6300000 Pool Meets

6310000 Sanction/Meet Operations				
6310100 USMS Pool Sanction Fees	50	1,200	1,150	95.83%
6310399 Contract Service for HyTek		1,310	1,310	100.00%
6310400 Pools/Meet Sanction (Bond) Refund		300	300	100.00%
6310650 Pool Meet Bonuses		5,200	5,200	100.00%
6310700 Championship Meet Awards		6,400	6,400	100.00%
6310750 Championship Meet Incentive		8,500	8,500	100.00%
6310900 Meet Equipment	341	2,000	1,659	82.97%
6310950 Pool Rental Subsidies		7,000	7,000	100.00%
6310999 Championship Officials stipend		13,500	13,500	100.00%
Total 6310000 Sanction/Meet Operations	\$ 391	\$ 45,410	\$ 45,019	99.14%
6320000 Officials				
6320200 Officials Travel to Nationals		8,000	8,000	100.00%
6320250 Officials Local Travel Reimbursement		4,000	4,000	100.00%
6320900 Officials Clothing		1,000	1,000	100.00%
Total 6320000 Officials		\$ 13,000	\$ 13,000	100.00%
Total 6300000 Pool Meets	\$ 391	\$ 58,410	\$ 58,019	99.33%
6400000 Open Water Expenses				
6400500 USMS OW Sanction Fees		7,000	7,000	100.00%
6400950 Virtual Event Manager		500	500	100.00%
6401200 Evaluator Travel Reimbursement		600	600	100.00%
6401300 Safety Vehicle Subsidy		3,000	3,000	100.00%
6401400 Open Water Points Awards		3,000	3,000	100.00%
6401500 Trailer&Buoy Maint. & Equip. Purchase		800	800	100.00%
6401550 Trailer Storage		900	900	100.00%
6480000 VP Open Water Discretionary		200	200	100.00%
Total 6400000 Open Water Expenses		\$ 16,000	\$ 16,000	100.00%
6500000 Communication & Technology				
6510000 Publications - Electronic				
6510100 Constant Contact		2,600	2,600	100.00%
Total 6510000 Publications - Electronic		\$ 2,600	\$ 2,600	100.00%
6520000 Web Site				
6520100 Web Internet Provider	44	1,200	1,156	96.37%

3

6520150 Software - Web Site		700	700	100.00%
6520599 Webmaster Contractor		8,500	8,500	100.00%
6520999 Other Web Contractors		2,000	2,000	100.00%
Total 6520000 Web Site	\$ 44	\$ 12,400	\$ 12,356	99.65%
6530000 Technology				
6530150 Software - Technology		500	500	100.00%
6530599 Contractors - Technology		1,500	1,500	100.00%
Total 6530000 Technology	\$	2,000	\$ 2,000	100.00%
6540000 Marketing/Public Relation				
6540050 Marketing and Membership		10,000	10,000	100.00%
Total 6540000 Marketing/Public Relation	\$	10,000	\$ 10,000	100.00%
6580000 VP Communication & Techn. Discretionary				
		200	200	100.00%
Total 6500000 Communication & Technology	\$ 44	\$ 27,200	\$ 27,156	99.84%
6600000 Clubs and Coaches				
6600100 Coaches Scholarship		6,500	6,500	100.00%
6600200 Coaches Travel Reimbursement		7,500	7,500	100.00%
6600500 Coaches Clinic Facilities Rental		800	800	100.00%
6600550 Other Coaches Clinics Expense		1,000	1,000	100.00%
6600599 Coaches Clinic Stipends		900	900	100.00%
6610000 ALTS		1,000	1,000	100.00%
6680000 VP Club and Coaches Discretionary		200	200	100.00%
Total 6600000 Clubs and Coaches	\$	17,900	\$ 17,900	100.00%
6700000 USMS Volunteer Meeting				
6700200 Delegates' Expense Reimbursement		10,000	10,000	100.00%
6700900 Other Volunteer Meeting Costs		3,750	3,750	100.00%
Total 6700000 USMS Volunteer Meeting	\$	13,750	\$ 13,750	100.00%
6800000 Annual Meeting				
6800100 Annual Mtg. Room Rental		4,000	4,000	100.00%
6800300 Annual Mtg. Catering & Food Supplied		8,000	8,000	100.00%
6800400 Annual Mtg. Pool Rental		900	900	100.00%
6800900 Other Annual Meeting costs		250	250	100.00%
6800999 Annual Mtg. Speaker Fees		8,000	8,000	100.00%
Total 6800000 Annual Meeting	\$	21,150	\$ 21,150	100.00%

6900000 USMS Dues							
6901100 PacMasters Scholarship and over 85				2,500	2,500	100.00%	
Total 6900000 USMS Dues				\$ 2,500	\$ 2,500	100.00%	
6990000 Other Income/Expenses							
6990199 Relief Grants				1,500	1,500	100.00%	
Total 6990000 Other Income/Expenses				\$ 1,500	\$ 1,500	100.00%	
Total 6000000 EXPENSE				\$ 2,209	\$ 213,279	\$ 211,070	98.96%
Total Expenditures				\$ 2,209	\$ 213,279	\$ 211,070	98.96%
Net Operating Revenue				\$ 52,257	-\$ 56,631	-\$ 108,888	192.28%
Net Revenue				\$ 52,257	-\$ 56,631	-\$ 108,888	192.28%

NOTES

- 1. December membership income**
- 2. Requesting addition funds**
- 3. We purchases some watches, batteries, etc for pool meets**

Monday, Jan 15, 2024 10:51:48 AM GMT-8 - Cash Basis

Pacific Local Masters Swimming Committee
Budget vs. Actuals: FY 2023 - FY23 P&L
 January - December 2023

	Total			
	Actual	Budget	Remaining	% Remaining
Revenue				
4000000 INCOME				
4010000 Registration				
4011000 Membership Dues	132,958	141,750	8,793	6.20%
4012000 Clubs Registration	1,540	1,590	50	3.14%
4014000 PacMasters Donations	5,411	3,500	-1,911	-54.60%
Total 4010000 Registration	\$ 139,909	\$ 146,840	\$ 6,932	4.72%
4020000 Event Fee Income				
4020200 Open Water Sanction Fees	4,630	7,000	2,370	33.86%
4020300 Meet Management Services		9,600	9,600	100.00%
4020400 Sanction Bond Deposits		300	300	100.00%
Total 4020000 Event Fee Income	\$ 4,630	\$ 16,900	\$ 12,270	72.60%
4070000 Other Income				
4070100 Clinic Revenue	25	2,500	2,475	99.00%
4070500 PacMasters Meet	4,730	5,200	470	9.04%
Total 4070000 Other Income	\$ 4,755	\$ 7,700	\$ 2,945	38.24%
4090000 Bank Interest	5,804	20	-5,784	-28918.55%
Total 4000000 INCOME	\$ 155,097	\$ 171,460	\$ 16,363	9.54%
Total Revenue	\$ 155,097	\$ 171,460	\$ 16,363	9.54%
Gross Profit	\$ 155,097	\$ 171,460	\$ 16,363	9.54%

Expenditures

6000000 EXPENSE

6100000 Office and Administrative

6100110 Supplies	459	2,000	1,541	77.05%
6100120 Postage	276	250	-26	-10.46%
6100130 Printing		250	250	100.00%
6100300 Telephone	723	700	-23	-3.24%
6100400 Rule Books	74	100	26	26.00%
6100450 File Storage	3,732	3,900	168	4.31%
6101200 Office Travel/Training/Entertainment		50	50	100.00%
6101900 Office Administrator	29,952	32,000	2,048	6.40%
61019010 Payroll Taxes	2,550	3,600	1,050	29.16%
61019020 Workers Compensation	544	600	56	9.33%
6102100 Renewal Notices		100	100	100.00%
6109000 Misc. Office Expenses	254	500	246	49.16%

Total 6100000 Office and Administrative	\$ 38,564	\$ 44,050	\$ 5,486	12.45%
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6200000 Executive Committees

6210000 Chairman

6210110 Chair Office/General Admin. Expenses	73	100	27	26.72%
6210200 ChairTravel/Entertainment		2,000	2,000	100.00%
6210300 Diversity and Inclusion		500	500	100.00%

Total 6210000 Chairman	\$ 73	\$ 2,600	\$ 2,527	97.18%
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6220000 Treasurer

6220110 Acctg Online Services	656	750	94	12.50%
6220120 Filing Fees		10	10	100.00%

Total 6220000 Treasurer	\$ 656	\$ 760	\$ 104	13.65%
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6230000 Secretary

		25	25	100.00%
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6240000 Awards

6240100 Swimmer of the Year	5,875	9,000	3,125	34.72%
6240130 Service/Achievement	782	1,500	718	47.88%
6240160 Coach of the year	252	300	48	15.98%

Total 6240000 Awards	\$ 6,909	\$ 10,800	\$ 3,891	36.03%
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6260000 Scheduling	900	900		
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Total 6200000 Executive Committees	\$	8,539	\$	15,085	\$	6,546	43.40%
6300000 Pool Meets							
6310000 Sanction/Meet Operations							
6310100 USMS Pool Sanction Fees		1,000		1,000			
6310399 Contract Service for HyTek		250		12,000		11,750	97.92%
6310400 Pools/Meet Sanction (Bond) Refund				300		300	100.00%
6310500 PacMasters Meets		3,390		5,200		1,810	34.80%
6310650 Pool Meet Bonuses		1,400		2,500		1,100	44.00%
6310700 Championship Meet Awards		6,071		6,000		-71	-1.18%
6310750 Championship Meet Incentive		6,500		5,500		-1,000	-18.18%
6310900 Meet Equipment		113		4,000		3,887	97.17%
6310950 Pool Rental Subsidies		1,384		6,500		5,116	78.71%
6310999 Championship Officials stipend		6,200		7,000		800	11.43%
Total 6310000 Sanction/Meet Operations	\$	26,308	\$	50,000	\$	23,692	47.38%
6320000 Officials							
6320200 Officials Travel to Nationals		3,975		3,975			
6320250 Officials Local Travel Reimbursement		4,825		4,000		-825	-20.64%
6320900 Officials Clothing				500		500	100.00%
Total 6320000 Officials	\$	8,800	\$	8,475	-\$	325	-3.84%
Total 6300000 Pool Meets	\$	35,108	\$	58,475	\$	23,366	39.96%
6400000 Open Water Expenses							
6400500 USMS OW Sanction Fees		4,830		7,000		2,170	31.00%
6400950 Virtual Event Manager				500		500	100.00%
6401200 Evaluator Travel Reimbursement		448		400		-48	-12.00%
6401300 Safety Vehicle Subsidy		2,500		3,000		500	16.67%
6401400 Open Water Points Awards		2,109		3,200		1,091	34.09%
6401500 Trailer&Buoy Maint. & Equip. Purchase		10		800		790	98.75%
6401550 Trailer Storage		840		900		60	6.67%
6480000 VP Open Water Discretionary				500		500	100.00%
Total 6400000 Open Water Expenses	\$	10,737	\$	16,300	\$	5,563	34.13%
6500000 Communication & Technology							
6510000 Publications - Electronic							
6510100 Constant Contact		1,973		2,600		627	24.13%

Total 6510000 Publications - Electronic	\$	1,973	\$	2,600	\$	627	24.13%
6520000 Web Site							
6520100 Web Internet Provider		502		1,220		718	58.88%
6520150 Software - Web Site				700		700	100.00%
6520599 Webmaster Contractor		7,851		7,000		-851	-12.16%
6520999 Other Web Contractors				2,500		2,500	100.00%
Total 6520000 Web Site	\$	8,353	\$	11,420	\$	3,067	26.86%
6530000 Technology							
6530150 Software - Technology		816		500		-316	-63.11%
6530599 Contractors - Technology				1,000		1,000	100.00%
Total 6530000 Technology	\$	816	\$	1,500	\$	684	45.63%
6540000 Marketing/Public Relation							
6540050 Marketing and Membership		3,537		12,000		8,463	70.53%
6540100 Advertising		1,160				-1,160	
Total 6540000 Marketing/Public Relation	\$	4,697	\$	12,000	\$	7,303	60.86%
6580000 VP Communication & Techn. Discretionary		64		500		436	87.22%
Total 6500000 Communication & Technology	\$	15,902	\$	28,020	\$	12,118	43.25%
6600000 Clubs and Coaches							
6600100 Coaches Scholarship		2,692		6,500		3,808	58.58%
6600200 Coaches Travel Reimbursement		229		3,700		3,471	93.82%
6600500 Coaches Clinic Facilities Rental				800		800	100.00%
6600550 Other Coaches Clinics Expense		783		1,000		217	21.71%
6600599 Coaches Clinic Stipends				2,500		2,500	100.00%
6610000 ALTS		656		1,000		344	34.40%
6680000 VP Club and Coaches Discretionary		300		500		200	40.00%
Total 6600000 Clubs and Coaches	\$	4,660	\$	16,000	\$	11,340	70.88%
6700000 USMS Volunteer Meeting							
6700200 Delegates' Expense Reimbursement		13,674		15,000		1,326	8.84%
6700900 Other Volunteer Meeting Costs		4,750		1,000		-3,750	-375.00%
Total 6700000 USMS Volunteer Meeting	\$	18,424	\$	16,000	-\$	2,424	-15.15%
6800000 Annual Meeting							
6800100 Annual Mtg. Room Rental		3,112		4,000		888	22.20%
6800300 Annual Mtg. Catering & Food Supplied		5,741		8,000		2,259	28.24%

6800400 Annual Mtg. Pool Rental			900	900	100.00%
6800900 Other Annual Meeting costs			250	250	100.00%
6800999 Annual Mtg. Speaker Fees	9,359		7,000	-2,359	-33.71%
Total 6800000 Annual Meeting	\$ 18,212	\$ 20,150	\$ 1,938		9.62%
6900000 USMS Dues					
6901100 PacMasters Scholarship and over 85	2,030		1,800	-230	-12.78%
Total 6900000 USMS Dues	\$ 2,030	\$ 1,800	-\$ 230		-12.78%
6990000 Other Income/Expenses					
6990199 Relief Grants			30,000	30,000	100.00%
Total 6990000 Other Income/Expenses		\$ 30,000	\$ 30,000		100.00%
Total 6000000 EXPENSE	\$ 152,176	\$ 245,880	\$ 93,704		38.11%
Total Expenditures	\$ 152,176	\$ 245,880	\$ 93,704		38.11%
Net Operating Revenue	\$ 2,921	-\$ 74,420	-\$ 77,341		103.93%
Net Revenue	\$ 2,921	-\$ 74,420	-\$ 77,341		103.93%

Thursday, Jan 11, 2024 09:54:40 AM GMT-8 - Cash Basis